

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 1 DECEMBER 2011** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

## **APOLOGIES**

**1. MINUTES (Pages 1 - 8)**

To approve as a correct record the Minutes of the meeting held on 3<sup>rd</sup> November 2011.

**Mrs C Bulman  
388234**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

**3. DRAFT BUDGET 2012/13 AND MTP (Pages 9 - 54)**

To consider a report by the Head of Financial Services prior to its consideration of the Cabinet.

**S Couper  
388103**

**4. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 55 - 58)**

A copy of the current Forward Plan is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**Mrs H Taylor  
388006**

**5. WORKPLAN STUDIES (Pages 59 - 62)**

To consider with the aid of a report by the Head of Legal and Democratic Services the Panel's programme of studies.

**Mrs C Bulman  
388234**

**6. OVERVIEW AND SCRUTINY (ECONOMIC WELL-BEING) - PROGRESS (Pages 63 - 68)**

To consider a report by the Head of Legal and Democratic Services.

## 7. SCRUTINY

To scrutinise decisions taken since the last meeting as set out in the Decision Digest and to raise any other matters for scrutiny that sit within the remit of the Panel **(TO FOLLOW)**.

Dated this 23 day of November  
2011



Head of Paid Service

### Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Mrs Claire Bulman, Democratic Services Officer, Tel 01480 388234 / email [Claire.Bulman@huntingdonshire.gov.uk](mailto:Claire.Bulman@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website –  
[www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*

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# Agenda Item 1

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING) held in CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN on Thursday, 3 November 2011.

PRESENT: Councillor – T V Chairman.

Councillors G J Bull, E R Butler, S Greenall, R Harrison, R B Howe, A J Mackender-Lawrence, P G Mitchell, M F Shellens and A H Williams.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Mr R Hall and Mrs H Roberts.

### **50. MINUTES**

The Minutes of the meeting of the Panel held on 6<sup>th</sup> October 2011 were approved as a correct record and signed by the Chairman.

### **51. MEMBERS' INTERESTS**

No declarations were received.

### **52. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN**

The Panel considered and noted the current Forward Plan of Key Decisions (a copy of which is appended in the Minute Book) which had been prepared by the Executive Leader of the Council for the period 1<sup>st</sup> November to 28<sup>th</sup> February 2012. Members were advised that the 'Draft MTP' would be presented to the Panel's December meeting and a report on the 'Location of the Call Centre' would be submitted in January 2012. In response to a question with regard to the item on 'Gypsy & Traveller Policy Issues,' the Head of Planning Services reported on the background documents which were currently available.

Following discussion on the process through which items on the Forward Plan were allocated to Overview and Scrutiny Panels, the Chairman stated his intention to request that items were included on the Panel's Agenda which were of a financial nature or which were submitted outside of the budget process. In this respect and in response to a suggestion that the Community Infrastructure Levy should be considered by the Panel, it was agreed that this should be discussed informally outside of the meeting.

### **53. UPDATE ON LOCAL ENTERPRIZE ZONE IN ALCONBURY**

*(Councillor J D Ablewhite, Executive Leader of the Council, was in attendance for this item).*

The Panel received a presentation by the Managing Director (Communities, Partnerships and Projects) and the Corporate Team Manager on Alconbury Enterprise Zone. By way of introduction the Managing Director reminded the Panel of the geographical area covered by Alconbury Airfield and the location of the Enterprise Zone which was predominately to the north of the site. Discussions were ongoing with Urban and Civic about defining the boundaries for the zone and the Panel were informed that the negotiations with Government about using the whole airfield site were unlikely to be successful. Greater Cambridge and Greater Peterborough Local Enterprise Partnership (LEP) were the promoters of the Enterprise Zone and would have responsibility for distributing retained business rates throughout the LEP area. Details of the benefits which would be available to businesses who relocated to the area were provided together with the simplified planning arrangements which would be put in place for the site.

Members' attention was drawn to the governance arrangements for the Zone and the timetable for its development. The LEP was required to submit an Implementation Plan to Government by 11<sup>th</sup> November 2011. An enabling application was expected in November / December 2011 and other developments thereafter. It was expected that business rates discounts would be applied from 1<sup>st</sup> April 2012.

The Corporate Team Manager explained the steps, which would be taken to encourage business to occupy the site. Work was currently ongoing to establish a Memorandum of Understanding between the LEP, Urban and Civic and the District Council to address a range of issues. She then explained the work, which would be undertaken with existing business on the site and the opportunities which would be available for business off site. Members were informed that the aim was to establish 8,000 new jobs by 2027 and that the development was expected to bring improvements to the infrastructure in the area.

In considering the contents of the presentation, comment was made about the planning processes which would be adopted for the Enterprise Zone. The Managing Director (Communities, Partnerships and Projects) explained that if adopted, a Local Development Order would set the parameters for development on the site and would avoid the necessity to go through the formal planning process. Applications for development in the area would be assessed against specified criteria. The Order would have to be adopted by the Development Management Panel.

In response to a question on the infrastructure for the site, the Managing Director explained that the existing road structure would support the development and there was no reason that the existing public transportation network could not be enhanced. In the longer term and subject to completion of the necessary formalities there were other access arrangements and initiatives which could be implemented.

Discussion then ensued on a range of issues including the size of the site and the decision to target start up businesses. Comment was made about the potential for the District Council to lose business rate revenue if business were to relocate to the airfield site, however Members were informed that it was not expected that the development would generate significant gaps in existing areas of employment. In response to questions by Members, the Corporate Team Manager explained that the District Council had already established effective University links to develop appropriate employment skills and that connections were being made with housing associations and the housing market to promote the area as a full package. She also explained that the Enterprise Zone would seek to target the research and development expertise and prototyping in Cambridge and link with the green technology being developed locally.

With regard to the improvements in broadband which were to be associated with the development of the site, Members asked for a definition of “superfast” broadband. Having noted that current provision was patchy, the Corporate Team Manager undertook to circulate this information outside of the meeting. Attention having been drawn to the Government’s Broadband Delivery Project, it was agreed that a briefing on broadband should be provided at a future meeting of the Panel.

Having noted that the LEP would have responsibility for distributing the retained business rates within the LEP area, Members queried the costs which had been borne by the District Council in relation to the establishment of the Partnership and the Enterprise Zone. In response, the Managing Director explained that some legacy funding had been secured from Cambridgeshire Horizons. In addition he would be suggesting that the District Council should receive compensation for the expenses it had incurred to date.

At the conclusion of the presentation, the Chairman thanked the Managing Director (Communities, Partnerships and Projects) and the Corporate Team Manager for their attendance at the meeting.

#### **54. EXCLUSION OF THE PUBLIC**

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial or business affairs of the authority.

#### **55. FUNDING FOR CCTV**

With the assistance of a report by the Head of Operations (a copy of which is appended in the annex to the Minute Book) the Panel received a report updating Members on the options for the future operation of the CCTV Service.

The Chairman explained that the report had been considered by the Overview and Scrutiny Panel (Social Well-Being) at their meeting

earlier in the week and the outcome had been tabled for Members information. He then invited the Panel to comment on the financial implications of the proposals as set out in the report now submitted.

The Head of Operations updated Members on the current budgetary position of the CCTV service and the options which had been explored for generating additional income and savings. Reference was made to the ongoing discussions which were taking place with other local authorities and the options which were being explored for joint working and the future of the service. In so doing, Members noted that there would be significant costs associated with "mothballing" the CCTV system.

In considering the contents of the report, the Panel discussed whether introducing an alternative means of image transmission might reduce the cost of using fibre optic cables to transmit images from CCTV cameras to the control room. However Members were informed that owing to the costs that would be incurred, it would not be possible to make such a change until the longer term future of the service had been determined.

The Panel discussed the current position on securing funding from partners to maintain the CCTV Service. Members were informed that discussions were continuing with various bodies. With regard to outsourcing the CCTV function, Members noted that it would take at least 18 months to frame a specification and evaluation criteria and proceed through the European Union procurement process. This could enable a private company to upgrade the CCTV systems and sell services as part of their operation which might reduce the cost and, therefore, the Council's contribution to the service.

Having noted that the current proposal would maintain the service and enable the Council to complete its investigations into and negotiations on its future operation and funding, it was

RESOLVED

that subject to the Cabinet being able to identify alternative savings to meet the additional cost of funding the service in 2012/13, the recommendations as set out in the report now submitted be endorsed.

**56. RE-ADMITTANCE OF THE PUBLIC**

RESOLVED

that the public be re-admitted to the meeting.

**57. TREASURY MANAGEMENT - REVIEW OF PERFORMANCE**

*(Councillor J A Gray, Executive Councillor for Resources, was in attendance for this item).*

Consideration was given to a report by the Head of Financial Services (a copy of which is appended in the Minute Book) containing details of



the Council's Investments for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2011. The Head of Financial Services reported that the financial market remained uncertain and reminded the Panel that the current strategy sought to invest any surplus funds in a manner that balanced low risk of default by the borrower with a fair rate of interest.

Members' attention was drawn to the Council's investment of £5M with Skipton Building Society who had recently been identified by Moody's, one of the leading credit Agencies, as one of the societies which they considered would be unlikely to receive Government Support if it got into difficulties. The Head of Financial Services was of the opinion that the Building Society Industry was sufficiently robust and was inclined to protect investors' interests so that there was no immediate need to change this investment

With regard to the measures which were used to gauge certain treasury management risks, the Head of Financial Services explained the thinking behind the proposal to combine the indicators for 'Cash flow borrowing' and 'Borrowing to fund capital schemes' as set out in paragraph 7.3 of the report. It had been suggested because of the difficulty of differentiating cash flow borrowing when it was in the Council's interest to use its own funds from borrowing short to cover capital expenditure. The Panel supported the change.

Members were informed of the Council's Investments as at 30 September 2011 and received an explanation of the role of the Capital Receipts Advisory Group. They noted that the Membership of this Group would need to be reviewed.

Arising from a question on the Council's net assets, Members noted that net cash was likely to fall. Details of the net position over the next few years would be presented as part of the report on the Council's budget in February 2012. Forward borrowing would be considered in light of market conditions. Whereupon, it was

#### RESOLVED

that the Cabinet be requested to

- a) approve the revised table and targets in paragraph 7.3 of the report now submitted; and
- b) recommend the Council to note the contents of the report by the Head of Financial Services on Treasury Management – Review of Performance.

#### **58. REVIEW OF SUPPORT SERVICES**

Further to Minute No. 26, consideration was given to a report by the Head of Financial Services (a copy of which is appended in the Minute Book) which had been prepared to assist the Panel in undertaking a review of the Council's Support Services. Members were reminded that they had previously commented on the practice of recharging between Council services and had expressed an interest

in reviewing it. It had been suggested that the best way to do this would be to consider each support service with a view to forming an opinion on its efficiency and cost effectiveness. A report outlining the details of thirteen support services had been prepared for this purpose.

In considering the contents of the report, Members discussed those areas where it might be appropriate to conduct a pilot review. In doing so, Members were advised that it might not be opportune to consider Human Resources and Payroll Services, Facilities Management and Internal Audit at the current time. Having noted that the figures within the report related to the Budget for 2011/12 and that there had been significant variations in some areas, it was suggested that the figures for the current year should be obtained before any subsequent areas for review were selected for review. Comment was also made on the need to establish benchmarking figures to enable Members to make an informed judgement on services. In response, the Head of Financial Services explained that this would present a difficulty as many authorities adopted different approaches to the provision of a particular service. However, it might be possible to join a benchmarking club.

Having regard to Members' desire to undertake a review of a manageable size within a reasonable timescale that would establish a methodology for future reviews, it was

#### RESOLVED

- (a) that the Document Centre be selected for the pilot review; and
- (b) that Councillors G Bull, S Greenall, R Howe, A MacKender-Lawrence, T V Rogers, and A Williams be appointed to a working group to review the service's costs and to form a view on its efficiency and cost effectiveness.

## **59. WORKPLAN STUDIES**

The Panel received and noted a report by the Head of Legal and Democratic Services (a copy of which is appended in the Minute Book) containing details of studies that were being undertaken by the Overview and Scrutiny Panels for Social and Environmental Well-Being. The Scrutiny and Review Manager reported on the recent discussions by the Social Well-Being Panel on the health implications of the night time economy. This matter had been referred to them by the Economic Well-Being Panel. Members noted that the Panel would not conduct an in-depth review but would continue to monitor the situation through their scrutiny of the Community Safety Partnership.

With regard to the study on homelessness' which was to be undertaken by the Overview and Scrutiny Panel (Social Well-Being), it was suggested that the Members of the Economic Well-Being Panel might have an interest in this area and should consider attending relevant meetings. The Head of Financial Services suggested that it would be useful for the Panel to receive a briefing paper on Government proposals for Housing Benefit.

**60. OVERVIEW AND SCRUTINY (ECONOMIC WELL-BEING) - PROGRESS**

The Panel received and noted a report by the Head of Legal and Democratic Services (a copy of which is appended in the Minute Book) reviewing progress on matters that had previously been discussed by the Panel. The Chairman reported that the Corporate Plan Working Group would consider the Council's performance management arrangements once the Corporate Office had been formally established and a report on the location of the Call Centre would be submitted in January 2012. . A response was still awaited from the Highways Agency regarding their attendance at a future meeting.

Pursuant to Minute No. 44, Members' attention was drawn to the forthcoming Council projects that had a value of more than £2. It was agreed that the Panel would consider whether to conduct a more detailed review of project management as the necessity arose.

**61. SCRUTINY**

The Panel received and noted the latest edition of the Council's Decision Digest (a copy of which is appended in the Minute Book).

Chairman

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## DRAFT BUDGET 2012/13 AND MTP (Report by the Head of Financial Services)

### 1 PURPOSE

- 1.1 This report updates the approved budget and MTP for all of the currently known changes and proposals so that Members can approve a draft 2012/13 budget and MTP. Inevitably there are still uncertainties but approval of the draft allows detailed disaggregation of costs to manager and service level, ready for the final report in February.

### 2 BACKGROUND

- 2.1 This report is the second stage of the process leading up to the formal approval of the 2012/13 budget and Medium Term Plan (MTP) next February.
- 2.2 The September Forecast report set the scene by considering the impact of last year's actual spending and other variations on the approved MTP. It highlighted the nature and degree of a range of uncertainties and concluded by providing a range of savings that might still need to be found.
- 2.3 This report now includes all the variations proposed to the existing MTP schemes, latest assumptions on inflation and interest rates, forecasts of what will be achieved from the identified savings proposals and highlights the continuing areas of uncertainty.

### 3 SUMMARY

#### Key Points

**Strong action and a positive strategy towards growth have resulted in:**

- **Higher than anticipated revenue reserves due to underspending last year and forecast for this year.**
- **Savings and efficiency improvements being higher than targeted.**
- **New Homes Bonus being significantly higher than previously forecast.**
- **The gap in our 2012/13 budget being closed with no increase in the use of reserves.**
- **Increase in minimum level of general reserves from £3M**

to £4M.

#### **Current Savings Targets**

- The target for Reorganisation savings should be exceeded in 2012/13 and it is expected that future years' targets will be met.
- The Pay and Allowances target would be exceeded by the current consultation proposals.
- Leisure continues to deliver its efficiency targets.
- This report is based on CCTV being operated on a part-time basis rather than being mothballed.
- Discussion continues on the level of savings that can be achieved from Voluntary Sector Grants. The risk assumptions are based on some funding still being made available.

#### **Further Savings Required**

Last year's approved plan estimated that a further £0.8m of savings would be required in 2012/3. This draft budget shows that, due to the savings and additional income already identified, no further savings are required for 2012/3 in order to meet the plan. This is based on taking no extra funds from reserves and after providing extra funding in a limited number of areas that members have indicated as priorities.

However there is more uncertainty in later years and the Council will still need to make further savings. For example, in 2014/15 a range of £0.8M to £2.6M is forecast but this is significantly lower than the £1.2M to £4.1M range included in the September Forecast report.

#### **Issues for Members:**

The Draft Budget assumes Council Tax rises of 2.5% per year. Members will need to consider the implications of the latest Council Tax freeze grant proposal and whether 2.5% is still appropriate. Decisions will need to be made in February.

Uncertainty is likely to prevail for some years and so it continues to be important that Members resolve any outstanding uncertainties on existing proposals and agree a process for identifying further savings which can be "called off" as information emerges that confirms the need.

## **4 2010/11 OUTTURN**

- 4.1 The Council was successful in keeping spending £1M below forecast last year, due mainly to one-off savings partially offset by lower planning fees. £1.6M was used from the Special Reserve to fund redundancies leaving a balance of £0.3M. £1.9M was taken from general reserves to fund the spending deficit leaving

Revenue Reserves (including the £0.6M delayed spending reserve) of £14.2M at 1<sup>st</sup> April 2011.

## 5. SPENDING VARIATIONS

5.1 The following table summarises the spending variations that have been included:

SPENDING VARIATIONS	REVENUE						NET CAPITAL					
	F'Cast	Budget	MTP				F'Cast	Budget	MTP			
	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
	2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017
	£M	£M	£M	£M	£M	£M	£M	£M	£M	£M	£M	£M
<b>VARIATIONS</b>												
Rephasing	-0.1	-0.1	0.1				-4.4	2.7	2.6	0.1	1.1	-0.7
Savings	-0.2	-0.4	-0.7	-0.9	-0.6	-0.7	-2.5	4.1	0.1	-0.2	-0.2	0.4
Extra Cost	0.3	0.5	0.7	0.7	0.7	0.7	1.6	2.0	-1.8	0.4	0.1	2.6
Capital/Revenue							0.1					
Technical	-1.3	-0.5	-0.1	-0.1	0.1	0.1	-1.1	0.1	0.1	0.1		-3.7
Low Risk Assumption		0.1	0.8	0.9	1.1	1.4						
<b>Total Variations</b>	<b>-1.2</b>	<b>-0.4</b>	<b>0.8</b>	<b>0.6</b>	<b>1.3</b>	<b>1.4</b>	<b>-6.4</b>	<b>8.9</b>	<b>1.1</b>	<b>0.4</b>	<b>1.0</b>	<b>-1.4</b>

5.2 Annex A1 shows a more detailed summary, Annex A2 gives the individual items in each category and is followed by cross referenced brief notes for each significant item.

5.3 There is limited opportunity for reducing extra cost items as the majority are unavoidable, required to maintain or replace assets or reflect forecasts to cover potential (contingent) costs that are likely to flow from Government proposals to change the way certain services are delivered.

5.4 One of the variations relates to the Huntingdon multi-storey car park for which the agreements need to be signed in December. Annex A3 therefore details the change and seeks formal approval.

## 6. FUNDING

6.1 The table below shows the funding now included in the approved MTP and the succeeding paragraphs provide details of the changes:

FUNDING	2012/13	2013/14	2014/15	2015/16	2016/17
	£000	£000	£000	£000	£000
<b>Funding in Approved MTP</b>	<b>-18,634</b>	<b>-19,394</b>	<b>-19,717</b>	<b>-20,648</b>	<b>-21,793</b>
New Homes Bonus	-1,876	-2,837	-3,685	-4,826	-6,076
Formula Grant (RSG)	-9,288	-9,235	-8,630	-8,846	-9,067
Council Tax Freeze Grant 2011/12	-184	-184	-184	0	0
Council Tax					
Proceeds	-7,627	-7,686	-7,939	-8,199	-8,468
Level	<b>£127.27</b>	<b>£127.27</b>	<b>£130.46</b>	<b>£133.72</b>	<b>£137.06</b>

<b>TOTAL FUNDING</b>	<b>-18,975</b>	<b>-19,942</b>	<b>-20,437</b>	<b>-21,871</b>	<b>-23,610</b>
<b>Increase</b>	<b>-341</b>	<b>-548</b>	<b>-720</b>	<b>-1,223</b>	<b>-1,817</b>

## 6.2 New Homes Bonus

<b>NEW HOMES BONUS</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Approved MTP	-1,527	-2,129	-2,745	-3,377	-4,025
Draft Budget	-1,876	-2,837	-3,685	-4,826	-6,076
<b>VARIATION</b>	<b>-349</b>	<b>-708</b>	<b>-940</b>	<b>-1,449</b>	<b>-2,051</b>

A clear indication of the New Homes Bonus for 2012/13 is now available and £1,876k should be received. Succeeding years are based on the planning profile but there are two risks to these sums being achieved. Firstly that growth is slower than forecast and secondly that the Government will have to reduce Formula Grant to fully fund the New Homes Bonus. The total cost of New Homes Bonus is forecast to be in the region of £1,500M but only £185M new money has been provided and so the remainder will have to be top-sliced from Formula Grant or Localised Business Rates. The impacts of these risks on this Council are not accurately calculable and so are dealt with in the Risks and Uncertainties section.

Members have expressed interest in the use of the Bonus. It is not ring-fenced for specific communities but there is ample evidence within this report that it will be used to enable the protection of services and for investment in key growth areas.

## 6.3 Formula Grant

<b>FORMULA GRANT</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Approved MTP	-9,296	-9,203	-8,651	-8,867	-9,089
Draft Budget	-9,288	-9,235	-8,630	-8,846	-9,067
<b>VARIATION</b>	<b>+14</b>	<b>-32</b>	<b>-21</b>	<b>-21</b>	<b>-22</b>

The Formula Grant assumptions have been based on illustrations produced by the LGA. However there is still an element of risk which is compounded by the Government proposal to move to Localisation of Business Rates in 2013/14 to replace Formula Grant.

This will have a major impact on all Councils but until definite proposals are confirmed post-consultation it is impossible to make a reliable assessment. Some possible assumptions are included in the Risks and Uncertainties section.

## 6.4 Council Tax Freeze Grant

There is no change to the 4 year Reward Grant for not increasing Council Tax Last year. However the Government have now



decided to offer a one year reward grant equivalent to a 2.5% increase to any authority that does not raise its tax level in 2012/13.

- 6.5 Such temporary reward grants for not raising the Council Tax are implicitly service cuts **unless the Government provides head room to allow higher Tax increases in future**. The table below shows the extra cuts required as a result of the rewards if this headroom is not provided. Annex B provides greater detail.

COUNCIL TAX FREEZE REWARD GRANT	2010/	2011/	2012/	2013/	2014/	2015/
	2011	2012	2013	2014	2015	2016
February 2011 MTP with first reward						
<i>Extra Savings required</i>		0	-7	-13	-19	-210
February 2012 MTP IF second reward taken						
<i>Extra Savings required</i>		0	-7	-205	-218	-415

#### 6.6 Council Tax

The Council currently raises £7.4m through Council Tax by charging the average band D tax payer £124.17. It is the 20<sup>th</sup> lowest of the 201 District Councils which have an average of £168 and a maximum of £310.

- 6.7 The current MTP and this report are based on keeping the annual Council Tax increase down to 2.5% per year.
- 6.8 Any consideration of higher increases will need to take account of the current legislation for limiting increases. There are suggestions that the new regulations, requiring a positive referendum result before tax increases in excess of a pre-determined level can be made, could be delayed until 2013/14. If this were to be the case then capping, at a level that might be determined retrospectively, could continue for 2012/13.
- 6.9 A number of different scenarios could be considered and all would lead to a reduction in the savings still to be identified. Some examples are given below:

<b>Reduction in unidentified savings required if Council Tax increase is raised from 2.5% per year to:</b>	<b>2013/14 £M</b>	<b>2014/15 £M</b>	<b>2015/16 £M</b>	<b>2016/17 £M</b>
Tax rise %	2.5%	2.5%	5.0%	2.5%
<b>Reduction in savings required £M</b>			<b>0.2</b>	<b>0.2</b>
<i>This compensates for the fall out of the 2011/12 Council Tax freeze reward grants</i>				
Tax rise %	3.5%	3.5%	5.0%	3.5%
<b>Reduction in savings required £M</b>	<b>0.1</b>	<b>0.2</b>	<b>0.4</b>	<b>0.5</b>
Tax rise %	4.5%	4.5%	5.0%	4.5%
<b>Reduction in savings required £M</b>	<b>0.2</b>	<b>0.3</b>	<b>0.5</b>	<b>0.7</b>

6.10 A decision does not need to finally be made on the Council Tax level until February when further information should be available on the limitation regime that will be applicable (capping or referendum) and the general reaction of Authorities to the new single year freeze grant.

#### 6.11 Reserves

£359k remained in the Special Reserve at 1 April and it is estimated that around £190k will be required for currently expected redundancy and savings related consultancy costs leaving £169k for any further up-front costs required to achieve further savings.

6.12 Given the major levels of uncertainty that exist for local authorities it is currently considered prudent to increase the minimum level of general reserves to £4M. This will be reviewed as and when significant uncertainties are resolved.

## 7. ASSUMPTIONS

7.1 Annex C Provides information on some key assumptions.

## 8 RISKS AND UNKNOWNNS

8.1 The most fundamental issue continues to be the economic impact of the various international financial issues. There are many conflicting views on the scale of the problems ahead for the UK, the eurozone or the USA. There may be further financial impacts on the UK and, if so, there could be impacts on the Council due to:

- Lower income from planning fees, building control fees and leisure charges.
- Lower New Homes Bonus
- More applicants for housing and council tax benefit
- Higher homelessness
- Reductions in Government Grant

8.3 The final detail of the Government’s proposals resulting from the Hutton review of public sector pensions is still awaited. There are clear indications that changes will emerge that will reduce the cost from options such as introducing increases to employee contribution rates, basing pensions on career averages and altering the age at which pensions become payable. Some benefit has implicitly already been taken in the Actuary’s approach last year but it is not yet possible to gauge what further financial impact there might be and in what time-scale.

8.4 Other issues include:

- Delivery of the items contained in the savings list (Annex A2)
- Levels of pay awards, inflation and interest rates
- Ability to maintain income levels
- Grant changes for 2013/14 onwards
- Impact of growth in Business Rates
- Impact of slower home building on New Homes Bonus
- Loss of Formula Grant (or Localised Business Rates) to fund New Homes Bonus
- Costs of demographic growth
- Change in Pension Fund contributions
- Impact of changes to the benefits systems as outlined in the Forecast report
- High priority service developments not already in the MTP and any unavoidable spending requirements not referred to in this report emerging e.g. planning appeals
- The potential for costs relating to “orphan” contaminated land sites
- Repayment of past land charge fees
- Low demand for office property in Huntingdon – Sale of Castle Hill House and rental of spare capacity in Pathfinder House

8.5 Annex E attempts to quantify a lower and higher end assumption of the costs of these items. The table below highlights the results:

	Budget	MTP			
	12/13 £M	13/14 £M	14/15 £M	15/16 £M	16/17 £M
<b>Proposed Range</b>					
• Lower End	0.1	0.8	0.9	1.1	1.3
• Higher End	0.3	2.3	2.7	3.4	4.1

## 9. UNIDENTIFIED SAVINGS REQUIREMENT

9.1 Based on the items referred to in previous paragraphs including Council Tax rises of 2.5% and the Lower End risk assumptions the table below shows the forecast net spending and the unidentified savings that are required.

SHORTFALL	Budget	MTP			
	12/13 £M	13/14 £M	14/15 £M	15/16 £M	16/17 £M
<b>Net Spending</b>	<b>21.7</b>	<b>22.7</b>	<b>23.6</b>	<b>24.2</b>	<b>25.2</b>
<b>Funded by:</b>					
Government Grants	-11.3	-12.3	-12.5	-13.7	-15.1
Council Tax	-7.6	-7.9	-8.1	-8.4	-8.7
<b>Reserves</b>	<b>-2.7</b>	<b>-2.1</b>	<b>-2.2</b>	<b>-0.8</b>	<b>-0.0</b>
<b>Unidentified Savings</b>	<b>-0.0</b>	<b>-0.5</b>	<b>-0.8</b>	<b>-1.3</b>	<b>-1.4</b>

Savings for Higher End assumption	-0.2	-2.0	-2.6	-3.6	-4.2
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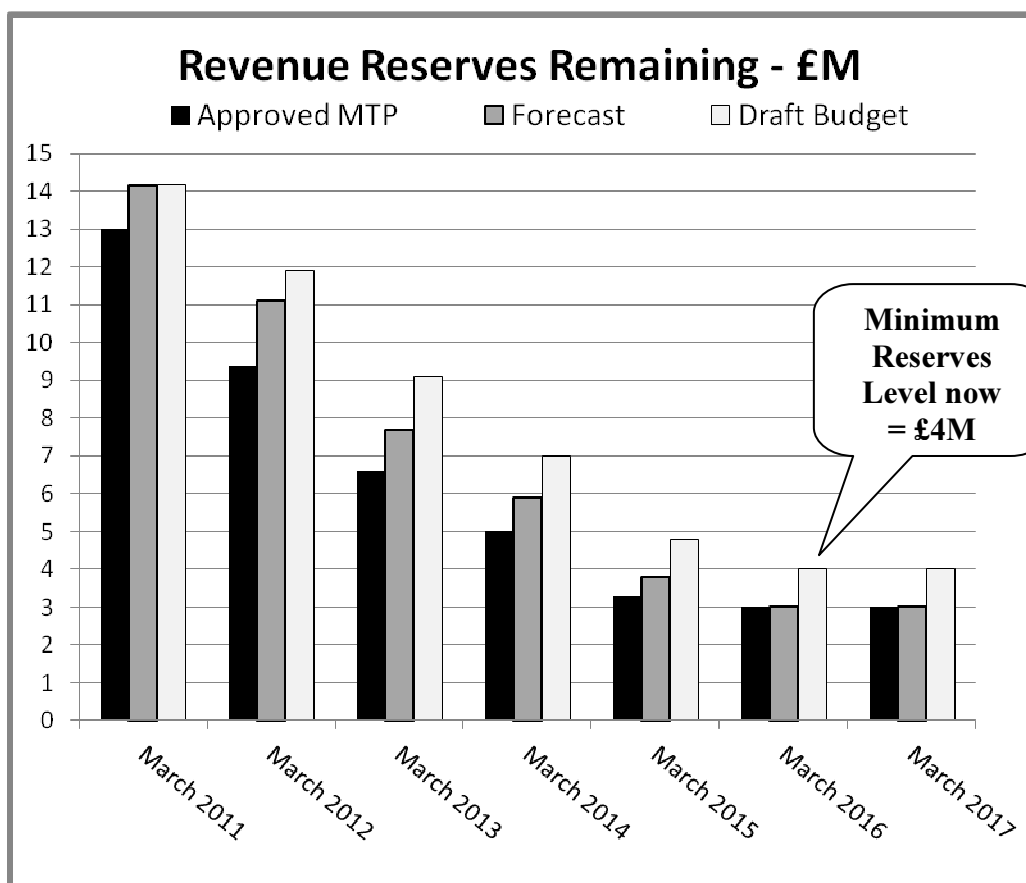
Further detail and additional years are shown in Annex D.

9.2 The following table shows how this has reduced when compared with the approved MTP and the Forecast report considered in September.

UNIDENTIFIED SAVINGS	Budget	MTP			
	12/13 £M	13/14 £M	14/15 £M	15/16 £M	16/17 £M
<b>Approved plan (February 2011)</b>	<b>0.8</b>	<b>1.0</b>	<b>1.5</b>	<b>2.0</b>	<b>2.0</b>
<b>Forecast Report</b>					
Lower End	0.5	1.2	1.2	1.2	1.1
Higher End	1.3	3.6	4.1	5.5	6.0
<b>Draft Budget including risk assumptions</b>					
Lower Risk		0.5	0.8	1.3	1.4
Higher Risk	0.2	2.0	2.6	3.6	4.2

9.3 Annex F shows the resulting controllable budgets by Manager which is the basis on which budgets are controlled on a day to day basis. It should be noted that there are a number of items that cannot be allocated to relevant services at this stage (e.g. the 2012/13 inflation provision) but this will be carried out in time for the February report which can then also provide a service based budget summary.

9.4 The Council's revenue reserves, in accordance with past practice, have been used to produce the smooth savings profile shown in the above table before they reach the new minimum recommended level of £4M. The chart below shows the total remaining each year:



## 10. TIMETABLE FOR BUDGET APPROVAL

10.1 The key dates in the process are shown below:

December	<b>Draft Budget and MTP</b>
1	Overview & Scrutiny
8	Cabinet
14	Council
February	<b>Final Budget, MTP and Council Tax Level for 2012/13</b>
2	Overview & Scrutiny
16	Cabinet
22	Council

## 11. CONCLUSIONS

- 11.1 Savings and efficiencies, together with the New Homes Bonus, allow next year's budget to be balanced, after the previously planned use of reserves, with only minor savings needing to be found.
- 11.2 Given the significance of New Homes Bonus it is critical that it is regularly reviewed.
- 11.3 Many uncertainties remain and it may be some years before they are significantly reduced.
- 11.4 It is important that the Council focuses on the items that it can influence and the most significant aspects are:
- Agreement or otherwise of any optional variations in Annex A2.
  - Clarification of any uncertain outstanding savings items as soon as possible.
  - Considering appropriate levels of Council Tax increase (taking account of the Government's latest freeze offer and the limitation mechanism) ready for debate in February.
  - Identification of a list of further acceptable savings that can be ready to introduce at short notice depending on the resolution of some of the unknown items.

## 12. RECOMMENDATIONS

### **Cabinet is requested to:**

**Note** the contents of this report

**Consider** any comments from Overview & Scrutiny (Economic Well-being)

**Make appropriate comments and recommendations** to Council on this year's budget.

**Approve a supplementary capital budget of £300k** as explained in Annex A3.

### **ACCESS TO INFORMATION ACT 1985**

Source Documents:

Working papers in Financial Services

Financial Forecast (September 2011), 2010/11 Outturn, 2011/12 Revenue Budget and the 2012/16 MTP

Project Appraisals

<http://www.huntingdonshire.gov.uk/Councils%20and%20Democracy/Council/Council%20Finance/Pages/2011MTPReview.aspx>

**Contact Officer: Steve Couper, Head of Financial Services ☎ 01480 388103**

## **ANNEXS**

<b>A1 and A2</b>	<b>Spending Variations Summary and Detail</b>
<b>A3</b>	<b>Huntingdon Multi-storey Car Park</b>
<b>B</b>	<b>Impact of Council Tax Freeze Grants</b>
<b>C</b>	<b>Assumptions</b>
<b>D</b>	<b>Summary Forecast (including Lower End Risks)</b>
<b>E</b>	<b>Risks and Unknowns</b>
<b>F</b>	<b>Controllable Budgets by Manager</b>

SPENDING VARIATIONS	REVENUE						NET CAPITAL					
	F'Cast	Budget	MTP				F'Cast	Budget	MTP			
	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
	2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017
	£M	£M	£M	£M	£M	£M	£M	£M	£M	£M	£M	£M
<b>Approved Net Budget/MTP</b>												
Net Spending	22.6	21.3	21.0	21.5	20.9	21.8	11.9	3.3	3.0	2.4	2.8	4.1
Add back savings**		0.8	1.0	1.5	2.0	2.0						
<b>Gross Spending</b>	<b>22.6</b>	<b>22.1</b>	<b>22.0</b>	<b>23.0</b>	<b>22.9</b>	<b>23.8</b>						
<b>VARIATIONS</b>												
Rephasing	-0.1	-0.1	0.1				-4.4	2.7	2.6	0.1	1.1	-0.7
Savings												
Variations	0.1	0.0	-0.2	-0.1	0.1	0.0						
Other	-0.4	-0.4	-0.6	-0.7	-0.7	-0.7	-2.5	4.1	0.1	-0.2	-0.2	0.4
Extra Cost												
Unavoidable	0.1	0.1	0.2	0.2	0.2	0.2	0.7	0.7	-0.5	0.3	0.2	1.0
Assets					0.1		0.2		0.1	0.1	-0.1	1.4
Contingent		0.3	0.5	0.5	0.5	0.5						
Highly Desirable	0.2	0.1	0.1	0.1			0.6	1.3	-1.4			0.1
Other							0.1					0.1
Capital/Revenue							0.1					
Technical	-1.3	-0.5	-0.1	-0.1	0.1	0.1	-1.1	0.1	0.1	0.1		-3.7
Low Risk Assumption		0.1	0.8	0.9	1.1	1.4						
<b>Total Variations</b>	<b>-1.2</b>	<b>-0.4</b>	<b>0.8</b>	<b>0.6</b>	<b>1.3</b>	<b>1.4</b>	<b>-6.5</b>	<b>8.9</b>	<b>1.1</b>	<b>0.4</b>	<b>1.0</b>	<b>-1.5</b>
<b>Draft Budget/MTP</b>												
Gross Spending	21.4	21.7	22.7	23.6	24.2	25.2						
Less Savings			0.5	0.8	1.3	1.4						
Net Spending	21.4	21.7	22.2	22.8	22.9	23.8	5.5	12.2	4.1	2.9	3.7	2.7



PROPOSED VARIATIONS (Notes cross refer to schedule at the end of the Annex)

ANNEX A2

Bid No.	Scheme	REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS					
		F'CAST		BUDGET		MTP		F'CAST		BUDGET		MTP		F'CAST		BUDGET		MTP	
		2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000
<b>REPHASING</b>																			
	Drainage & Sewers																		
978	Alconbury Householder Flood Mitigation													147					
	Planning Policy and Conservation																		
903	Local Development Framework examinations	-98	-62	120	40														
	Economic Development																		
224	Town Centre Developments						86												
358	Ramsey Rural Renewal						63												
509	Industrial Estate Repairs						-8												
850	Huntingdon West Development (Housing Growth Fund)						-4,723	2,181	2,566	50	1,100	-700	-1,127	2,598	-192	-50	-1,100	1,174	
	Leisure Centres																		
896	St Ivo LC - Football Improvements	16					173						1,003						
861	Future maintenance						-673	230	40	40	-100		318	-140	-140	-140			
22	CCTV Improvements						5												
956	Replacement Fitness Equipment			3	3	3	-40	77											
	Community Safety																		
865	CCTV - Camera replacements						20	27	28	28	28	28							
	Private Housing Support																		
932	Decent Homes - Thermal Efficiency and Category 1 H&S							-64		11	53		-69	53	53	42			
869	Social Housing Grant						133	237											
	Transportation Strategy																		
871	Safe Cycle Routes						68												
351	St Neots Pedestrian Bridges						501												
363	Ramsey Transport Strategy						5												
977	Perry Cycle Scheme						-36						60						
	Public Transport																		
818	Railway Stations - Improvements						-4	20											
625	Huntingdon Bus Station						21												
	Car Parks																		
166	St Neots - Cambridge Road Car Park						-80	89											

Bid No.	Scheme	REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS					
		F'CAST	BUDGET	MTP				F'CAST	BUDGET	MTP				F'CAST	BUDGET	MTP			
		2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
		2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
	Environmental Strategy																		
879	Environment Strategy Funding							47											
	Democratic Representation																		
825	Members Allowances Review				4	-4													
	Offices																		
890	Headquarters							-2	-150						150				
	IT related																		
892	Government Connect							74											
495	Corporate EDM							17											
900	Working Smarter							-10	23										
	Other																		
894	Replacement Equipment Document Centre							-75	70	-1	-43	45	5						
	<b>TOTAL</b>	<b>-82</b>	<b>-62</b>	<b>123</b>	<b>47</b>	<b>-1</b>	<b>3</b>	<b>-4,438</b>	<b>2,740</b>	<b>2,633</b>	<b>86</b>	<b>1,126</b>	<b>-667</b>	<b>332</b>	<b>2,661</b>	<b>-279</b>	<b>-148</b>	<b>-1,100</b>	<b>1,174</b>
	<b>SAVINGS</b>																		
	<b>VARIATIONS TO PREVIOUSLY IDENTIFIED SAVINGS</b>																		
	Refuse and Recycling																		
#	Increased charges for bulky waste NOTE (1)	20	20	20	20	20	20												
#	Reduce refuse collection by one round (2)		18																
	Parks and Open Spaces																		
#	Transfer Countryside to a trust (3)				100	100	100												
	Leisure Centres																		
#	Transfer Leisure Centres to a Trust (4)					400	400												
	Community Safety																		
#	Mothball CCTV (5)		200	200	200	200	200												
	Customer Services (6)																		
#	Customer Services - Staff savings	16	-23	-31	-31	-31	-31												
#	Reduce call centre hours	-21	-24	-24	-24	-24	-24												
#	Yaxley Customer Service Centre Savings	20	14	34	34	34	34												
#	Close St Ives Customer Service Centre	5	-2	6	6	6	6												
#	Ramsey Customer Service Centre Savings	13	20	20	15	15	15												
#	St Neots Customer Service Centre Savings	-25	-25	-25	-25	-25	-25												





Bid No.	Scheme	REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS					
		F'CAST	BUDGET	MTP				F'CAST	BUDGET	MTP				F'CAST	BUDGET	MTP			
		2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
		2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
	Housing Benefits																		
626	Wireless Working (Benefits and Revenues)							-24											
	Transportation Strategy																		
#	Transport efficiencies – to planning efficiencies		95	95	95	95	95												
	Environmental Improvements																		
920	East of Sapley - Preliminary Costs													15					
	Environmental Strategy																		
879	Environment Strategy Funding							-47											
988	PV Panels - Eastfield House							47											
	IT related																		
495	Corporate EDM							25											
891	Business Systems							-15											
891	Business Systems							-25											
	Customer Services																		
#	Reduce call centre system costs		10	30	30	30	30												
981	Call Centre CRM Replacement		-10	-30	-30	-30	-30												
983	Automated Telephone Payments							24											
983	Automated Telephone Payments							15											
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>EXTRA COST</b>																		
	<b>UNAVOIDABLE</b>																		
	Drainage & Sewers																		
985	Internal Drainage Board Levies (20)	10	10	10	10	10	10												
	Planning Policy and Conservation																		
999	Wooley Hill Wind Farm, Appeal Costs (21)	60																	
	Economic Development																		
657	Creative Industries Centre, St Neots (22)			30	6	3	3												
	Housing Services																		
947	Loss of Mortgage Interest (23)	32	42	41	40	40	39	-549						549					
	Private Housing Support																		
866	Disabled Facilities Grants (24)							1,229	793	324	324	174		-148				50	
866	Disabled Facilities Grants (25)											956							400

Bid No.	Scheme	REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS					
		F'CAST	BUDGET	MTP			F'CAST	BUDGET	MTP			F'CAST	BUDGET	MTP					
		2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016	2011	2012	2013	2014	2015	2016
		2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
	<b>Car Parks</b>																		
480	Implementation of car park strategy (26)			14	28	52	42												
1004	St Neots and Hinchingsbrooke Car Park income (27)	20	20	20	20	20	20												
	<b>Environmental Improvements</b>																		
703	Heart of Oxmoor (28)								-1,197						1,197				
	<b>Environmental Strategy</b>																		
918	Building Efficiency Improvements (Salix Grant) (29)	17						19			17	9	72	37					
918	Building Effic. Imps (Potential LC prportion) (29)	-5		24	31	38	44												
	<b>Democratic Representation</b>																		
885	District Elections - No elections every 4th year			7															
826	Electoral Administration Act	-8	8	2	2	2	-6												
	<b>Offices</b>																		
890	Headquarters (30)								1,060	-830					-1,060	830			
	<b>Other</b>																		
982	Reduction in NNDR administration grant	17	17	17	17	17	17												
	<b>MAINTENANCE/REPLACEMENT OF ASSETS</b>																		
	<b>Refuse and Recycling</b>																		
948	Provision for Bin Replacements (31)							19					75						
	<b>Parks and Open Spaces</b>																		
854	Play Equipment & Safety Surface Renewal (31)							20					20						
	<b>Leisure Centres</b>																		
861	Future maintenance (31)												535						
	<b>Operations Division</b>																		
886	Vehicle fleet replacements. (31)							191	-15	125		-117	592						
	<b>Offices</b>																		
986	Major repairs and replacements (32)										50								
	<b>IT related</b>																		
891	Business Systems (33)		30	30	30	50	20	-26	-10	5		-5							
891	Business Systems (31)												195						

Bid No.	Scheme	REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS					
		F'CAST	BUDGET	MTP				F'CAST	BUDGET	MTP				F'CAST	BUDGET	MTP			
		2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000
<b>CONTINGENT ITEMS</b>																			
	<b>Leisure Centres</b>																		
1005	One Leisure - Reduced price increases (34)		150	150	150	150													
	<b>Housing Benefits</b>																		
996	Loss of Fraud Team Funding (35)			75	75	75	75												
	<b>Operations Division</b>																		
991	Agency Worker Regulations (36)	30	129	129	129	129	129												
	<b>Other</b>																		
994	Localisation of Council Tax Benefit (Reductions) (37)			76	76	76	76												
995	Localisation of Council Tax Benefit (Admin Subsidy) (38)			30	30	30	30												
<b>HIGHLY DESIRABLE</b>																			
	<b>Planning Policy and Conservation</b>																		
997	RAF Alconbury Development (39)	50	50																
	<b>Economic Development</b>																		
998	St Neots Development (40)	75																	
	<b>Private Housing Support</b>																		
867	Repairs Assistance (41)					10	10											100	
	<b>Homelessness</b>																		
993	Maintain Service Level (Advice and Homelessness) (42)		35																
	<b>Car Parks</b>																		
923	Extra Car Parking, Huntingdon Town Centre (43)	-10	-73					90	1,317	-1,000					-1,300	1,000			
	<b>Environmental Strategy</b>																		
880	Sustainable Homes Retrofit (44)							485		-415				-485		415			
989	St Neots District Heating Scheme (45)								30	40	40								
	<b>Other</b>																		
1002	Business Continuity Review (46)	10	10																
1001	Cover for Staff Side Representatives (47)	25	50	50	50	25	25												
<b>OTHER</b>																			
	<b>Refuse and Recycling</b>																		
979	Wheeled Bins for New Properties (48)							80										65	
<b>TOTAL</b>		<b>323</b>	<b>478</b>	<b>705</b>	<b>694</b>	<b>727</b>	<b>684</b>	<b>1,558</b>	<b>1,978</b>	<b>-1,751</b>	<b>431</b>	<b>61</b>	<b>2,610</b>	<b>-47</b>	<b>-1,163</b>	<b>2,245</b>	<b>0</b>	<b>50</b>	<b>400</b>

Bid No.	Scheme	REVENUE						NET CAPITAL						CAPITAL GRANTS & CONTRIBUTIONS							
		F'CAST	BUDGET		MTP			F'CAST	BUDGET		MTP			F'CAST	BUDGET		MTP				
		2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2011 2012 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000		
<b>CAPITAL/REVENUE ADJUSTMENTS</b>																					
	Community Facilities																				
863	Community Facilities Grants	13																			
	Housing Benefits																				
984	E Forms							52													
<b>TOTAL</b>		<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TECHNICAL</b>																					
	Future Capital Provision (outturn prices) (50)													-3,951							
	Rule change re Capital Overheads							117						117							
	2011/12 Outturn (51)	-1,130																			
	Inflation/Pensions			-59	-42	111	252	216			0	-57	-48	-44	9	249					
	MRP			-64	-133	-149	-254	-246	-197												
	Interest			-105	-239	-177	-231	-169	-192												
	Schemes brought forward (52)							-1,200													
	Reduction of T/O allowance (53)				250	250	250	250													
	Savings to be found in February (55)			-82																	
	Low End Risk Assumptions (54)																				
	Increase in pay award in 2013/14				196	198	198	201													
	Reduction in Formula Grant in 2013/14				92	92	92	92													
	Business Rates Growth					-86	-177	-272													
	Reduced New Homes Bonus (lower completions)				96	181	295	420													
	Formula Grant reduction due to New Homes Bonus			107	214	318	424	530													
	Provision for demographic growth				94	195	297	409													
	Countryside savings					-100	-100	-100													
	Community Grants (reduced saving)				100	100	100	100													
<b>TOTAL</b>		<b>-1,299</b>	<b>-407</b>	<b>674</b>	<b>773</b>	<b>1,215</b>	<b>1,456</b>	<b>-1,083</b>	<b>60</b>	<b>69</b>	<b>73</b>	<b>9</b>	<b>-3,702</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Reduction in unidentified savings			751	461	724	637	619														



## Notes on Significant Spending Variations

## SAVINGS

1	Increased charges for bulky waste <b>Deleted – not achievable</b>
2	Reduce refuse collection by one round <b>Deferred start date to avoid bank holidays</b>
3	Transfer Countryside to a trust <b>Deleted as unlikely to result in any significant savings. Potential alternative £100k saving included in the low end risk assumption.</b>
4	Transfer Leisure Centres to a Trust <b>Deleted as reducing costs without transfer to a trust is regarded as the priority.</b>
5	Mothball CCTV <b>£100k saving assumed based on maintaining a part-time service. More accurate savings figure, potentially higher should be available for final budget report.</b>
6	Customer Services – <b>Range of variations that overall increase savings level</b>
7	Reorganisation - Senior managers <b>2012/13 figure based on redundancies already achieved plus the proposed changes to PPP which are currently being consulted on with the relevant employees. It is assumed that further reorganisations will take place and the 2013/14 target will be achieved.</b>
8	Pay & allowances Review <b>Draft budget figures are based on the proposals that are currently under consultation with the staff side.</b>
9	Small scale environmental improvements staff saving <b>Deleted - Included in error</b>
10	Recycling Gate Fees – <b>Continuation of current year benefits from jointly negotiated gate fee reductions. The charge is related to various indices so may rise.</b>
11	Community Infrastructure Levy – Preparations <b>Net income from allowable CIL admin fee offset by start up costs and a contingency for extra admin costs.</b>
12	St Neots LC Development – <b>additional revenue savings</b>
13	St Ivo LC Redevelopment – <b>delayed start resulting in extra revenue cost initially but then an estimated increase in savings</b>
14	Additional efficiency savings <b>One Leisure expectation of extra savings in 2012/13</b>
15	Ramsey Development – <b>Proposed development that estimates a revenue surplus.</b>
16	Mobile Home Park, Eynesbury <b>Sale of a unit bought to allow site works.</b>
17	PV Panels - Eastfield House and Other locations. <b>Proposals based on existing feed-in tariff but the Government has now issued a consultation on reducing this for any scheme not commissioned by early December. This and other elements of the proposals mean that the sites and sizes of installation need to be re-assessed to identify the schemes that will give optimum savings. These bids will be adjusted accordingly in the final budget report.</b>
18	Network and ICT Services – <b>additional savings</b>
19	ICT Replacements and Virtualisation – <b>modest capital saving after providing funding for new year 5 bid.</b>

**EXTRAS Please note that new capital bids for year 5 (2016/17) replace the general provision previously provided in the MTP which is deleted at note 50.**

<b>Unavoidable</b>	
20	Internal Drainage Board Levies – <b>Legislative requirement</b>
21	Wooley Hill Wind Farm, Appeal Costs – <b>Estimated costs of defending appeal</b>
22	Creative Industries Centre, St Neots – <b>Less rental income than anticipated</b>
23	Loss of mortgage interest – <b>Impact of a Housing Association repaying a large mortgage.</b>
24	Disabled Facilities Grants – <b>Legislative requirement, Cabinet determined that a temporary delay in the extra cost should not be taken because of the impact on this disadvantaged group</b>
25	Disabled Facilities Grants – <b>Legislative requirement, Inclusion of provision for new year 5 of plan.</b>
26	Implementation of car park strategy – <b>Less income from previous round of price increases than originally forecast</b>
27	St Neots and Hinchingsbrooke Car Park income - <b>Less income from introduction of charges at 2 St Neots car parks and Hinchingsbrooke Country Park than originally forecast</b>
28	Heart of Oxmoor – <b>delay in receiving capital receipt</b>
29	Building Efficiency Improvements (Salix Grant) – <b>rephasing, additional bid for year 5 and higher proportion likely to be on Leisure Centres which increases</b>

	<b>the offset to avoid double-counting against Leisure savings target.</b>
30	<b>Headquarters – Reduced forecast of capital receipt for Castle Hill House</b>

<b>Maintenance/Replacement of Assets</b>	
31	Various - <b>Provision for new year 5 of MTP</b>
32	Major repairs and replacements – <b>New provision for Pathfinder House</b>
33	Business Systems – <b>Some capital savings but increased revenue costs recognising the requirement to test the market even if the likelihood of cost effective replacement is low</b>
<b>Contingent Items</b>	
34	One Leisure - Reduced price increases – <b>Current indications that the normal January price increase may be counter-productive. Situation will be kept under review.</b>
35	Loss of Fraud Team Funding – <b>Potential loss of government funding when benefit changes introduced.</b>
36	Agency Worker Regulations – <b>New legislation increases cost of agency workers but attempts will be made to rebalance use of permanent employees to reduce the impact</b>
37	Localisation of Council Tax Benefit (Reductions) – <b>Potential loss of government funding when benefit changes introduced. This will also have an impact on County, Police and Fire.</b>
38	Localisation of Council Tax Benefit (Admin Subsidy) – <b>Potential loss of government funding when benefit changes introduced.</b>
<b>Highly Desirable</b>	
39	RAF Alconbury Development - <b>Funding for assessments and specialist work projects.</b>
40	St Neots Development – <b>Development briefs, commercial viability assessments and traffic management studies</b>
41	Repairs Assistance <b>Provision for new year 5 of MTP</b>
42	Maintain Service Level (Advice and Homelessness) – <b>Cost of maintaining homelessness prevention support. Annual bid dependent on economic situation.</b>
43	Extra Car Parking, Huntingdon Town Centre – <b>See Annex A3</b>
44	Sustainable Homes Retrofit – <b>Deferral of sale of houses and reduced values</b>
45	St Neots District Heating Scheme – <b>Provision for design and project management</b>
46	Business Continuity Review – <b>To update and maintain the Council's plans</b>
47	Cover for Staff Side Representatives – <b>degree of consultation that has been and will continue to be necessary at least until forecast savings have been delivered is having a serious impact on service provision in some specific areas.</b>
<b>Other</b>	
48	Wheeled Bins for New Properties – <b>It is possible that in future some of the cost can be passed on to developers but this is likely to be a low priority within S106 provision.</b>

#### TECHNICAL

50	Future Capital Provision (outturn prices) – <b>Deletion of year 5 provision to be replaced by various bids above</b>
51	2011/12 Outturn – <b>general adjustment for expected savings not identified above</b>
52	Schemes brought forward – <b>replaced by actual variations on individual schemes</b>
53	Reduction of T/O allowance – <b>Assumed that as current and future savings are achieved that turnover will fall and that it will be more difficult to cope without employing temporary staff to cover any recruitment delay</b>
54	Low End Risk Assumptions – <b>See annex F for more information</b>
55	Savings to be found in February – <b>There are some items that it was not possible to finalise in time for this report that should be sufficient to balance 2012/13 spending such that no increase in the use of revenue reserves will be required.</b>

Extra Car Parking, Huntingdon Town Centre

	REVENUE						NET CAPITAL				CAPITAL GRANTS & CONTRIBUTIONS		
	F'CAST	BUDGET	MTP				F'CAST	BUDGET	MTP	F'CAST	BUDGET	MTP	
	2011	2012	2013	2014	2015	2016	2010	2011	2012	2013	2011	2012	2013
	2012	2013	2014	2015	2016	2017	2011	2012	2013	2014	2012	2013	2014
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Approved 2011 Budget/MTP	20	150	150	57	-129	-314	380	900	2,450			1,550	
<b>Proposed Variation</b>	<b>-10</b>	<b>-73</b>					<b>-107</b>	<b>90</b>	<b>1,317</b>	<b>-1,000</b>		<b>-1,300</b>	<b>1,000</b>
Draft 2012 Budget/MTP	10	77	150	57	-129	-314	273	990	3,767	-1000		250	1,000

31

The reasons for the variations are as follows:

- Later opening date provides some revenue savings in 2011/12 and 2012/13 and rephasing of capital costs.
- A £300k overall increase in capital cost due to not needing to sell all of Trinity Place Car Park.
- Church Manor Estates now intend to transfer the Chequers way Disabled Car Park to the Council at nil cost.
- Firm costs have been received from the tenders received for the construction work

The variations proposed in this report would not normally be formally approved until the February meeting of Council. However, there is a need to sign various legal agreements in December under delegated powers, following consultation with the Executive Leader, to ensure that the car park will be completed on time.

**It is therefore necessary to obtain Cabinet approval to a supplementary capital estimate of £300k.**

COUNCIL TAX FREEZE REWARD GRANT - AN ILLUSTRATION	2010/	2011/	2012/	2013/	2014/	2015/
	2011	2012	2013	2014	2015	2016
<b>Tax base</b>		59,460	59,924	60,388	60,852	61,316
<b>MTP before Reward Grant Introduced</b>						
Council Tax	£124.17	£127.27	£130.46	£133.72	£137.06	<b>£140.49</b>
Increase (%)		2.5%	2.5%	2.5%	2.5%	2.5%
Council Tax Income (£000)		7,568	7,817	8,075	8,340	8,614
Special Government Grant		0	0	0	0	0
<b>Total Income</b>		<b>7,568</b>	<b>7,817</b>	<b>8,075</b>	<b>8,340</b>	<b>8,614</b>
<b>February 2011 MTP with first reward</b>						
Council Tax	£124.17	£124.17	£127.27	£130.46	£133.72	<b>£137.06</b>
Increase (%)		0.0%	2.5%	2.5%	2.5%	2.5%
Council Tax Income (£000)		7,383	7,627	7,878	8,137	8,404
Special Government Grant		184	184	184	184	0
<b>Total Income</b>		<b>7,567</b>	<b>7,811</b>	<b>8,062</b>	<b>8,321</b>	<b>8,404</b>
<i>Extra Savings required</i>		<i>0</i>	<i>-7</i>	<i>-13</i>	<i>-19</i>	<i>-210</i>
<b>February 2012 MTP IF second reward taken</b>						
Council Tax	£124.17	£124.17	£124.17	£127.27	£130.46	<b>£133.72</b>
Increase (%)		0.0%	0.0%	2.5%	2.5%	2.5%
Council Tax Income (£000)		7,383	7,441	7,686	7,939	8,199
Special Government Grant		184	370	184	184	0
<b>Total Income</b>		<b>7,567</b>	<b>7,811</b>	<b>7,870</b>	<b>8,123</b>	<b>8,199</b>
<i>Extra Savings required</i>		<i>0</i>	<i>-7</i>	<i>-205</i>	<i>-218</i>	<i>-415</i>







**UNIDENTIFIED SAVINGS RANGE**

Section 8 and Annex E of the Report are largely based on those issues where it is reasonably straightforward to make an assessment of the financial impact of the items.

Section 9 highlights the many items where this is not possible and the following table indicates a possible range for this uncertainty. The lower level has been included in the central assumption on a contingent basis.



LOW END ASSUMPTION	Extra savings needed (+) ##:					HIGH END ASSUMPTION	Extra savings needed (+) ##:				
	12/13	13/14	14/15	15/16	16/17		12/13	13/14	14/15	15/16	16/17
	£M	£M	£M	£M	£M		£M	£M	£M	£M	£M
Initial level (Section 8 of the report)	0.0	0.0	0.0	0.0	0.0	Initial level (Section 8 of the report)	0.0	0.0	0.0	0.0	0.0
<b>Increase in pay award:</b>											
1% in 2013/14		0.2	0.2	0.2	0.2	2% in 2013/14 then 1% per year		0.4	0.6	0.8	1.1
<b>Extra reduction in Government Grant in 2013/14</b>											
1%		0.1	0.1	0.1	0.1	2%		0.2	0.2	0.2	0.2
<b>Growth per year in funding from Business Rates growth</b>											
1% per year			-0.1	-0.2	-0.3	2% per year			-0.2	-0.3	-0.5
<b>Reduction in New Homes Bonus grant due to slower housing completions from 2013/14</b>											
10% lower		0.1	0.2	0.3	0.4	20% lower		0.2	0.4	0.6	0.8
<b>Reduction in Government Grant due to insufficient New Homes Bonus funding</b>											
All bodies share loss	0.1	0.2	0.3	0.4	0.5	Local Authorities share loss	0.2	0.3	0.5	0.6	0.8
<b>Increase in net spending every year to cover cost of increased population. There is no provision for demographic growth in the forecast.</b>											
0.425%		0.1	0.2	0.3	0.4	0.85%		0.2	0.4	0.6	0.8
<b>Cost of taking 2012/13 Council Tax Freeze Grant if Council Tax rise not increased to compensate in 2013/14</b>											
								0.2	0.2	0.2	0.2
<b>Potential reduction in tax base from non-collectable Council Tax following localisation reductions</b>											
						Based on 8.4% of £900k		0.1	0.1	0.1	0.1
<b>Loss of income in 2012/13 and 2013/14 excluding leisure</b>											
						2.5%	0.2	0.2			
<b>No leisure price increase</b>											
						in 2013/14		0.2	0.2	0.2	0.2
	0.1	0.7	0.9	1.1	1.3		0.4	2.0	2.4	3.0	3.7
<b>Savings Items</b>						<b>Savings Items</b>					
						CCTV – further savings	-0.1	-0.1	-0.1	-0.1	-0.1
Countryside savings			-0.1	-0.1	-0.1	Countryside savings			-0.1	-0.1	-0.1
Community Grants – less saving		0.1	0.1	0.1	0.1	Community Grants reductions – less saving		0.2	0.2	0.2	0.2
						Less rental of space in PFH		0.1	0.1	0.1	0.1
						Lower increase in car park charges		0.1	0.2	0.3	0.3
	0.0	0.1	0.0	0.0	0.0		-0.1	0.3	0.3	0.4	0.4
<b>PROPOSED RANGE FROM . .</b>	<b>0.1</b>	<b>0.8</b>	<b>0.9</b>	<b>1.1</b>	<b>1.3</b>	<b>TO....</b>	<b>0.3</b>	<b>2.3</b>	<b>2.7</b>	<b>3.4</b>	<b>4.1</b>
						<b>Extra cost of high end assumption</b>	<b>0.2</b>	<b>1.5</b>	<b>1.8</b>	<b>2.3</b>	<b>2.8</b>

\$\$ Subject to staff consultation, excludes any redundancy costs

NOT INCLUDED IN EITHER ASSUMPTION	Extra savings needed (+) ##:				
	12/13	13/14	14/15	15/16	16/17
	£M	£M	£M	£M	£M
1% increase in non-pay inflation rate if fees and charges adjusted appropriately each year&&					+0.1
2% change in Pension Fund contributions in 2013/14		+/-0.3	+/-0.3	+/-0.3	+/-0.3
1% increase in all interest rates from 2012/13 onwards	+0.1	+0.1	+0.1	+0.1	+0.1
Increase Council Tax rise to 5% in 2013/14 and 2015/16		-0.2	-0.2	-0.4	-0.4
Increase Council Tax rise to 5% from 2013/14		-0.2	-0.4	-0.6	-0.9

&& Excludes income items where above inflation increases already assumed

SAVINGS	DRAFT BUDGET					NOTES
	2012	2013	2014	2015	2016	
	2013	2014	2015	2016	2017	
Scheme	£000	£000	£000	£000	£000	
Rental of space in PFH	-75	-150	-150	-150	-150	Problematic - no current interest
Increase in car park charges	-150	-300	-300	-500	-500	This is in addition to the three yearly inflation increases of 10% this year and in 2014/15. Subject to review in the light of the car parking management plan which is being updated.
Community Grants reductions	-51	-294	-294	-294	-294	Saving unlikely to be fully achieved. Modified proposals should be available for final budget report. Assumed £100k will not be achieved in the low end risk assumption.
Licensing - efficiency and higher charges	-14	-21	-28	-35	-35	Later years uncertain
Document Centre - efficiency and external work	-40	-50	-60	-75	-75	Later years uncertain



**CONTROLLABLE BUDGET BY HEAD OF SERVICE**

**ANNEX F**

<b>BUDGET Controllable basis</b>		<b>REVENUE</b>								<b>NET CAPITAL</b>						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<b>Managing Directors and Corporate Office</b>																
<b>Corporate Services</b>	<b>Corporate Management</b>															
	<b>TOTAL</b>	266	158	151	158	158	158	158	158							
<b>Management Units</b>	<b>Director of Central Services</b>															
	<b>TOTAL</b>	173	184	177	184	184	184	184	184							
<b>Management Units</b>	<b>MD - Env. &amp; Comm. Services</b>															
	<b>TOTAL</b>	170	178	172	178	178	178	178	178							
<b>Management units</b>	<b>MD - Resources</b>															
	<b>TOTAL</b>	134	131	126	131	131	131	131	131							
<b>Former PPP</b>																
<b>Planning</b>	<b>Economic Development</b>															
	<b>MTP Variation</b>				153	153	153	153	153							
#	Town Centre Partnerships - reduced funding				-40	-60	-60	-60	-60							
	<b>TOTAL</b>	163	153	153	113	93	93	93	93							
	<b>Community initiatives</b>															
	<b>TOTAL</b>	-29	36	68	36	36	36	36	36							
<b>Corporate Services</b>	<b>Corporate Management</b>															
	<b>TOTAL</b>	104	59	55	59	59	59	59	59							
	<b>Non-Distributed Costs (pensions)</b>															
	<b>TOTAL</b>	231	218	188	218	218	218	218	218							

BUDGET Controllable basis		REVENUE								NET CAPITAL						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Management Units	Policy People & Partnerships															
	MTP Variations				1,212	1,212	1,212	1,212	1,212							
	# Central Services - Reorganisation				-50	-50	-100	-100	-100							
	<b>TOTAL</b>	<b>1,170</b>	<b>1,212</b>	<b>959</b>	<b>1,162</b>	<b>1,162</b>	<b>1,112</b>	<b>1,112</b>	<b>1,112</b>							
Internal Services	Human Resources															
	<b>TOTAL</b>	<b>172</b>	<b>202</b>	<b>219</b>	<b>202</b>	<b>202</b>	<b>202</b>	<b>202</b>	<b>202</b>							
		<b>2,554</b>	<b>2,531</b>	<b>2,268</b>	<b>2,441</b>	<b>2,421</b>	<b>2,371</b>	<b>2,371</b>	<b>2,371</b>							
<b>Head of Legal &amp; Democratic Services</b>																
Environmental Services	Environmental Health (Licensing)															
	MTP Variations				-267	-267	-267	-267	-267							
	# Licensing - efficiency and higher charges				-7	-14	-21	-28	-28							
	<b>TOTAL</b>	<b>-262</b>	<b>-267</b>	<b>-267</b>	<b>-274</b>	<b>-281</b>	<b>-288</b>	<b>-295</b>	<b>-295</b>							
Planning	Economic Development (Estates)															
	MTP Variation				-1,529	-1,529	-1,529	-1,529	-1,529							
	239 New Industrial Units				-28	-28	-28	-28	-28							
	657 Creative Industries Centre, St Neots								-3							
	509 Industrial Estate Repairs									16	8					
	<b>TOTAL</b>	<b>-1,386</b>	<b>-1,529</b>	<b>-1,420</b>	<b>-1,557</b>	<b>-1,557</b>	<b>-1,557</b>	<b>-1,560</b>	<b>-1,560</b>	<b>16</b>	<b>8</b>					
Corporate Services	Corporate Management															
	<b>TOTAL</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>							
Corporate Services	Democratic representation															
	MTP Variations				534	534	534	534	534							
	825 Members Allowances Review						4									
	826 Electoral Administration Act			-8		-6	-6	-6	-6							
	Reduced number of cabinet posts				-27	-27	-27	-27	-27							
	Twinning				-4	-4	-4	-4	-4							
	<b>TOTAL</b>	<b>501</b>	<b>534</b>	<b>491</b>	<b>503</b>	<b>497</b>	<b>501</b>	<b>497</b>	<b>497</b>							

BUDGET Controllable basis		REVENUE								NET CAPITAL						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Internal Services	<b>Central services (elections/land charges)</b>															
	<b>MTP Variation</b>				10	10	10	10	10							
	885 District Council Elections - No elections every fourth year															
	<b>TOTAL</b>	<b>-48</b>	<b>10</b>	<b>-36</b>	<b>10</b>	<b>-63</b>	<b>10</b>	<b>10</b>	<b>10</b>							
	<b>Document Centre</b>															
	<b>MTP Variation</b>				604	604	604	604	604							
	380 Replacement Printing Equip.											70			208	
	894 Replacement Equipment Document Centre									78	3	70	29	11	45	5
	895 Multi-functional Devices									45	10		80			80
# Document Centre - efficiency and external work				-7	-17	-27	-42	-42								
<b>TOTAL</b>	<b>489</b>	<b>604</b>	<b>535</b>	<b>597</b>	<b>587</b>	<b>577</b>	<b>562</b>	<b>562</b>	<b>123</b>	<b>13</b>	<b>140</b>	<b>109</b>	<b>11</b>	<b>253</b>	<b>85</b>	
Management Units	<b>Legal &amp; Democratic Services</b>															
	<b>TOTAL</b>	<b>1,282</b>	<b>1,137</b>	<b>927</b>	<b>1,137</b>	<b>1,137</b>	<b>1,137</b>	<b>1,137</b>	<b>1,137</b>							
		<b>576</b>	<b>491</b>	<b>232</b>	<b>418</b>	<b>322</b>	<b>382</b>	<b>353</b>	<b>353</b>	<b>139</b>	<b>21</b>	<b>140</b>	<b>109</b>	<b>11</b>	<b>253</b>	<b>85</b>
<b>Head of Housing Services</b>																
Housing Services	<b>Housing Services</b>															
	<b>MTP Variations</b>				-5	-5	-5	-5	-5							
	702 Mobile Home Park, Eynesbury				3	3	3	3	3							
	<b>TOTAL</b>	<b>-23</b>	<b>-5</b>	<b>-9</b>	<b>-2</b>	<b>-2</b>	<b>-2</b>	<b>-2</b>	<b>-2</b>							
	<b>Private housing support</b>															
	<b>MTP Variation</b>				29	29	29	29	29							
	947 Mortgage Fall-out			32	43	43	43	43	43							
	866 Disabled Facilities Grants									800	2,029	1,593	1,124	1,124	1,124	956
	867 Repairs Assistance									100	100	100	100	100	100	100
932 Decent Homes - Thermal Efficiency and Category 1 H&S													11	53		
869 Social Housing Grant										133	237					
<b>TOTAL</b>	<b>-51</b>	<b>29</b>	<b>3</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>900</b>	<b>1,713</b>	<b>1,930</b>	<b>1,224</b>	<b>1,235</b>	<b>1,277</b>	<b>1,056</b>	

<b>BUDGET Controllable basis</b>		<b>REVENUE</b>								<b>NET CAPITAL</b>						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
<b>Management Units</b>	<b>Homelessness</b>															
	<b>MTP Variations</b>				173	173	173	173	173							
	945 Priority Needs Scheme (End of temporary Savings)				31	33	33	33	33							
	## Homelessness Grant					85	85	85	85							
	<b>TOTAL</b>	<b>209</b>	<b>173</b>	<b>154</b>	<b>204</b>	<b>291</b>	<b>291</b>	<b>291</b>	<b>291</b>							
	<b>Housing</b>															
	<b>MTP Variations</b>				1,095	1,095	1,095	1,095	1,095							
	993 Maintain Service Level (Advice and Homelessness)				35											
	# Housing staff efficiency savings				-55	-55	-55	-55	-55							
	<b>TOTAL</b>	<b>1,045</b>	<b>1,095</b>	<b>1,067</b>	<b>1,075</b>	<b>1,040</b>	<b>1,040</b>	<b>1,040</b>	<b>1,040</b>							
		<b>1,180</b>	<b>1,292</b>	<b>1,215</b>	<b>1,349</b>	<b>1,401</b>	<b>1,401</b>	<b>1,401</b>	<b>1,401</b>	<b>900</b>	<b>1,640</b>	<b>1,930</b>	<b>1,224</b>	<b>1,235</b>	<b>1,277</b>	<b>1,056</b>
<b>Head of Environmental and Community Services</b>																
<b>Environmental Services</b>	<b>Environmental Health</b>															
	<b>MTP Variations</b>				176	176	176	176	176							
	911 House Condition Survey								55							
	927 Air Quality Monitoring Equipment				-30							30				
	<b>TOTAL</b>	<b>195</b>	<b>176</b>	<b>191</b>	<b>146</b>	<b>176</b>	<b>176</b>	<b>231</b>	<b>176</b>			<b>30</b>				
<b>Planning Policy &amp; Conservation</b>	<b>MTP Variations</b>				8	8	8	8	8							
	953 Parish Planning								-7							
	<b>TOTAL</b>		<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>1</b>							
<b>Community Services</b>	<b>Community initiatives</b>															
	<b>MTP Variation</b>				409	409	409	409	409							
	423 Community Information Project									11	11					
	992 Ramsey Library Development										40					
	952 Loves Farm Community Centre									45	37	-45				
	863 Community Facilities Grants				-51	-294	-294	-294	-294							
<b>TOTAL</b>	<b>407</b>	<b>409</b>	<b>387</b>	<b>358</b>	<b>115</b>	<b>115</b>	<b>115</b>	<b>115</b>	<b>56</b>	<b>88</b>	<b>-45</b>					

BUDGET Controllable basis		REVENUE								NET CAPITAL						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
	<b>Leisure policy</b>															
	<b>MTP Variation</b>				213	213	213	213								
845	Physical Activity Initiatives for Adults					-7	-9	-9								
	<b>TOTAL</b>	232	213	257	213	206	204	204	204							
<b>Community safety</b>	<b>Community Safety</b>															
	<b>TOTAL</b>	46	114	45	114	114	114	114	114							
<b>Management Units</b>																
	<b>MTP Variation</b>				1,517	1,517	1,517	1,517	1,517							
#	Environmental & Community Health savings					-75	-75	-75	-75							
	<b>TOTAL</b>	1,504	1,517	1,424	1,517	1,442	1,442	1,442	1,442							
		<b>2,384</b>	<b>2,437</b>	<b>2,312</b>	<b>2,356</b>	<b>2,061</b>	<b>2,059</b>	<b>2,107</b>	<b>2,052</b>	<b>56</b>	<b>88</b>	<b>-15</b>				
<b>Head of Operations</b>																
<b>Environmental Services</b>	<b>Refuse collection &amp; Recycling</b>															
	<b>MTP Variations</b>				2,188	2,188	2,188	2,188	2,188							
969	Recycling Gate Fees				-157	-106	-100	-93	-87							
948	Provision for Bin Replacements									31	50	33	38	48	340	
979	Wheeled Bins for New Properties									126	206	143	143	139	79	
#	Increased charges for bulky waste				20	20	20	20	20							
#	Reduce refuse collection by one round				-82	-100	-100	-100	-100							
	<b>TOTAL</b>	1,737	2,188	1,902	1,969	2,002	2,008	2,015	2,021	157	256	176	181	187	419	
	<b>Drainage and sewers</b>															
	<b>TOTAL</b>	6	11	7	11	11	11	11	11							
	<b>Street cleaning and litter</b>															
	<b>TOTAL</b>	910	1,002	943	1,002	1,002	1,002	1,002	1,002							
<b>Planning</b>	<b>Markets</b>															
	<b>TOTAL</b>	-122	-165	-136	-165	-165	-165	-165	-165							



BUDGET Controllable basis		REVENUE								NET CAPITAL						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Community safety	<b>CCTV</b>															
	<b>MTP Variations</b>				365	365	365	365	365							
	865	CCTV - Camera replacements									20	27	28	28	28	28
	#	Reduce CCTV to a basic service				-43	-43	-43	-43	-43						
	#	Mothball CCTV				-100	-100	-100	-100	-100						
	<b>TOTAL</b>	<b>430</b>	<b>365</b>	<b>356</b>	<b>222</b>	<b>222</b>	<b>222</b>	<b>222</b>	<b>222</b>		<b>20</b>	<b>27</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>
Community Services	<b>Countryside</b>															
	<b>MTP Variations</b>				384	384	384	384	384							
	#	Countryside - reduce staff and increase income				-48	-98	-98	-98	-98						
		<b>TOTAL</b>	<b>357</b>	<b>384</b>	<b>367</b>	<b>336</b>	<b>286</b>	<b>286</b>	<b>286</b>	<b>286</b>						
45	<b>Parks</b>															
	<b>MTP Variations</b>				11	11	11	11	11							
	854	Play Equipment & Safety Surface Renewal								50	70	20	20	20	20	20
	<b>TOTAL</b>	<b>-29</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>50</b>	<b>70</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
Highways & Transportation	<b>Car parks</b>															
	<b>MTP Variations</b>				-1,220	-1,220	-1,220	-1,220	-1,220							
	480	Implementation of car park strategy				-10	-20	-30	-40	-84						
	1004	St Neots and Hinchbrooke Car Park income				20	20	20	20	20						
		<b>TOTAL</b>	<b>-1,063</b>	<b>-1,220</b>	<b>-1,125</b>	<b>-1,210</b>	<b>-1,220</b>	<b>-1,230</b>	<b>-1,240</b>	<b>-1,284</b>						
Corporate Services	<b>Central services (emergency planning)</b>															
	<b>TOTAL</b>	<b>29</b>	<b>30</b>	<b>13</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>							
Management Units	<b>Operations</b>															
	<b>MTP Variations</b>				1,423	1,423	1,423	1,423	1,423							
	#	Operations Division Reorganisation				-54	-54	-54	-54	-54						
	991	Agency Worker Regulations (to be allocated)				30	129	129	129	129						
	<b>TOTAL</b>	<b>1,410</b>	<b>1,423</b>	<b>1,307</b>	<b>1,498</b>	<b>1,498</b>	<b>1,498</b>	<b>1,498</b>	<b>1,498</b>							

BUDGET Controllable basis		REVENUE								NET CAPITAL						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Internal services	<b>Grounds Maintenance</b>															
	<b>MTP Variations</b>				917	917	917	917								
	# Reduced grounds maintenance standards				-150	-150	-150	-150	-150							
	<b>TOTAL</b>	<b>827</b>	<b>917</b>	<b>821</b>	<b>767</b>	<b>767</b>	<b>767</b>	<b>767</b>	<b>767</b>							
	<b>Other internal services (vehicles &amp; plant)</b>															
	<b>MTP Variations</b>															
886	Vehicle fleet replacements.									551	742	792	1,046	908	942	592
	<b>TOTAL</b>	<b>25</b>		<b>14</b>						<b>551</b>	<b>742</b>	<b>792</b>	<b>1,046</b>	<b>908</b>	<b>942</b>	<b>592</b>
		<b>4,517</b>	<b>4,946</b>	<b>4,480</b>	<b>4,471</b>	<b>4,444</b>	<b>4,440</b>	<b>4,437</b>	<b>4,399</b>	<b>758</b>	<b>1,088</b>	<b>1,015</b>	<b>1,275</b>	<b>1,143</b>	<b>1,409</b>	<b>780</b>
<b>Head of Planning Services</b>																
46 Planning	<b>Development control</b>															
	<b>MTP Variations</b>				-948	-948	-948	-948	-948							
	904 Community Infrastructure Levy - Preparations				-5	-60	-135	-160	-185							
997 RAF Alconbury Development			50	50												
999 Wooley Hill Wind Farm, Appeal Costs			60													
	<b>TOTAL</b>	<b>-556</b>	<b>-948</b>	<b>-738</b>	<b>-903</b>	<b>-1,008</b>	<b>-1,083</b>	<b>-1,108</b>	<b>-1,133</b>							
	<b>Planning policy and conservation</b>															
	<b>MTP Variations</b>				410	410	410	410	410							
903	Local Development Framework examinations				-62	-80	-160	-200	-200							
358	Ramsey Rural Renewal				-2	-5	-5	-5	-5		63					
909	Great Fen Project - Governance arrangements						-20	-20	-20							
	<b>TOTAL</b>	<b>141</b>	<b>410</b>	<b>388</b>	<b>346</b>	<b>325</b>	<b>225</b>	<b>185</b>	<b>185</b>		<b>63</b>					
	<b>Economic Development</b>															
	<b>MTP Variations</b>				2	2	2	2	2							
401	Huntingdon Town Centre Development									12	12					
224	Town Centre Developments									210	296	80				
850	Huntingdon West Development (Housing Growth Fund)									4,723		902	2,136	-700	-700	-700
998	St Neots Development			75												
	<b>TOTAL</b>		<b>2</b>	<b>88</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4,945</b>	<b>308</b>	<b>982</b>	<b>2,136</b>	<b>-700</b>	<b>-700</b>	<b>-700</b>

BUDGET Controllable basis		REVENUE								NET CAPITAL							
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP				
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016	
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
47	Highways & Transportation	Planning delivery grant															
		<b>TOTAL</b>		9	9	9	9	9	9	9							
		Transportation Strategy															
		<b>MTP Variation</b>					95	95	95	95	95						
		871	Safe Cycle Routes									68					
		351	St Neots Pedestrian Bridges									501					
		363	Ramsey Transport Strategy									5					
		977	Perry Cycle Scheme									-36					
		<b>TOTAL</b>		76	95	96	95	95	95	95	95	538					
		Public transport incl. concessionary fares															
<b>MTP Variations</b>					10	10	10	10	10								
818	Railway Stations - Improvements									26	22	20					
<b>TOTAL</b>		598	10	17	10	10	10	10	10	26	22	20					
Car parks (policy)																	
<b>MTP Variation</b>																	
#	Increase in car park charges				-150	-300	-300	-500	-500								
923	Extra Car Parking, Huntingdon Town Centre			-10	57	130	37	-149	-334	900	990	3,767	1,000	-	-		
<b>TOTAL</b>					-93	-170	-263	-649	-834	900	990	3,767	1,000	-	-		
Management units																	
<b>Planning</b>																	
<b>MTP Variations</b>					2,251	2,251	2,251	2,251	2,251								
#	Planning efficiencies				-95	-95	-95	-95	-95								
739	Proposed use of Planning Delivery Grant				-73	-73	-73	-73	-73								
655	Electronic Document Imaging				4	4	4	4	4								
656	Planning Enforcement Monitoring Officer				4	4	4	4	4								
<b>TOTAL</b>		2,169	2,251	1,965	2,091	2,091	2,091	2,091	2,091								
		2,428	1,829	1,825	1,557	1,354	1,086	635	425	5,871	1,921	4,769	1,136	-700	-700	-700	

**BUDGET Controllable basis**

**Head of Environmental Management**

**Environmental Services**

**Drainage and sewers**

**MTP Variations**

985

Internal Drainage Board Levies

**TOTAL**

**Public conveniences**

**MTP Variations**

1003

South Street, St Neots

**TOTAL**

**Environmental Health (energy efficiency)**

**MTP Variations**

879

Environment Strategy Funding

880

Sustainable Homes Retrofit

882

Energy and Water Efficiency

918

Building Efficiency Improvements (Salix Grant)

918

Building Effic. Imps (Potential LC prportion)

987

PV Panels - Other locations

988

PV Panels - Eastfield House

989

St Neots District Heating Scheme

**TOTAL**

**Closed Churchyards**

**TOTAL**

48

**Planning**

**Building Control**

**TOTAL**

**Community Services**

**Community initiatives**

**TOTAL**

		REVENUE								NET CAPITAL						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
<b>Head of Environmental Management</b>																
<b>Environmental Services</b>																
<b>Drainage and sewers</b>																
<b>MTP Variations</b>					425	425	425	425	425							
985	Internal Drainage Board Levies			10	10	10	10	10	10							
<b>TOTAL</b>		425	425	436	435	435	435	435	435							
<b>Public conveniences</b>																
<b>MTP Variations</b>					20	20	20	20	20							
1003	South Street, St Neots									5	-15					
<b>TOTAL</b>		31	20	20	20	20	20	20	20	5	-15					
<b>Environmental Health (energy efficiency)</b>																
<b>MTP Variations</b>					83	83	83	83	83							
879	Environment Strategy Funding									55	55	55	55	55		
880	Sustainable Homes Retrofit				-10	-10	-10	-10	-10	-485			-415			
882	Energy and Water Efficiency						-20	-20	-20							
918	Building Efficiency Improvements (Salix Grant)			17	-33	-52	-78	-104	-124	55	74	58	77	95	71	
918	Building Effic. Imps (Potential LC prportion)			-5	21	37	57	78	94							
987	PV Panels - Other locations				-44	-62	-62	-62	-62		174	249	187			
988	PV Panels - Eastfield House				-20	-20	-19	-19	-19		158					
989	St Neots District Heating Scheme											30	40	40		
<b>TOTAL</b>		84	83	86	-3	-44	-49	-54	-93	-375	461	392	-56	190	71	
<b>Closed Churchyards</b>																
<b>TOTAL</b>		5	5	5	5	5	5	5	5							
<b>Planning</b>																
<b>Building Control</b>																
<b>TOTAL</b>		-456	-530	-495	-530	-530	-530	-530	-530							
<b>Community Services</b>																
<b>Community initiatives</b>																
<b>TOTAL</b>		6	6		6	6	6	6	6							

BUDGET Controllable basis		REVENUE								NET CAPITAL							
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP				
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016	
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
49	H'ays & Transportation																
	Public transport																
		MTP Variations				101	101	101	101	101							
	625	Huntingdon Bus Station									40	61					
		TOTAL	126	101	92	101	101	101	101	101	40	61					
		Highways Services (street naming)															
		MTP Variations				45	45	45	45	45							
	844	Street naming and numbering				-5	-5	-5	-5	-5							
		TOTAL	25	45	25	40	40	40	40	40							
		Car parks (assets)															
		MTP Variations				45	45	45	45	45							
	461	Car Park Repairs									86	86	60	60	31		
	166	St Neots - Cambridge Road Car Park									80	89					
		TOTAL	46	45	45	45	45	45	45	45	166	86	149	60	31		
		Environmental Improvements															
		MTP Variations				42	42	42	42	42							
	703	Heart of Oxmoor											-1,366				
		TOTAL	130	42	42	42	42	42	42	42			-1,366				
		Management units															
		Environmental Management															
		MTP Variations				1,698	1,698	1,698	1,698	1,698							
	831	Technical Services Restructuring				-39	-39	-39	-39	-39							
		TOTAL	1,557	1,698	1,423	1,659	1,659	1,659	1,659	1,659							
		H D C Offices															
	Offices																
	MTP Variations				1,012	1,012	1,012	1,012	1,012								
890	Headquarters									2		-900	-830				
986	Major repairs and replacements												50				
#	Rental of space in PFH				-75	-150	-150	-150	-150								
	TOTAL	781	1,012	946	937	862	862	862	862	2		-900	-830	50			
	Internal Services																
	Pool Cars																
	TOTAL	17	19	16	19	19	19	19	19								

		2,777	2,971	2,641	2,776	2,660	2,655	2,650	2,611	-167	613	-1,740	-826	271	71	72
<b>BUDGET Controllable basis</b>		REVENUE								NET CAPITAL						
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
<b>Head of Customer Services</b>																
<b>Planning</b>	<b>Economic Development (NNDR relief)</b>															
	<b>TOTAL</b>	44	29	23	29	29	29	29	29							
<b>Housing Services</b>	<b>Housing benefits</b>															
	<b>MTP Variations</b>				-592	-592	-592	-592	-592							
813	Reduction in Benefits Admin Grant (Part)				35	35	35	35	35							
984	E Forms									52						
996	Loss of Fraud Team Funding (Part)						53	53	53	53						
	<b>TOTAL</b>	-757	-592	-701	-557	-504	-504	-504	-504	52						
<b>Corp'rate Services</b>	<b>Local Taxation &amp; Benefits</b>															
	<b>MTP Variations</b>				-942	-942	-942	-942	-942							
996	Loss of Fraud Team Funding (Part)						22	22	22	22						
813	Reduction in Benefits Admin Grant (Part)				16	16	16	16	16							
982	Reduction in NNDR administration grant				17	17	17	17	17							
994	Localisation of Council Tax Benefit (Reductions)						76	76	76	76						
995	Localisation of Council Tax Benefit (Admin Subsidy)						30	30	30	30						
	<b>TOTAL</b>	-994	-942	-967	-909	-781	-781	-781	-781							
<b>Internal Services</b>	<b>Call Centre</b>															
	<b>MTP Variations</b>				641	641	641	641	641							
#	Reduce call centre hours				-44	-44	-44	-44	-44							
981	Call Centre CRM Replacement						-71	-71	-71	-71	20	136				
983	Automated Telephone Payments				-7	-14	-14	-14	-14	39						
	<b>TOTAL</b>	575	641	613	590	512	512	512	512	59	136					
<b>Internal Services</b>	<b>Customer Service Centres</b>															
	<b>MTP Variations</b>				622	622	622	622	622							
#	Yaxley Customer Service Centre Savings				14	14	14	14	14							
#	Ramsey Customer Service Centre Savings				8	8	8	8	8							
#	Close St Ives Customer Service Centre				-2	-9	-9	-9	-9							
#	Reduce hours at Huntingdon CSC						-7	-14	-14	-14						
#	St Neots Customer Service Centre Savings				-25	-25	-25	-25	-25							

TOTAL		674	622	598	617	603	596	596	596							
BUDGET Controllable basis		REVENUE							NET CAPITAL							
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Management Units	Customer Services															
	MTP Variations				2,204	2,204	2,204	2,204	2,204							
	# Customer Services - Staff savings				-33	-66	-66	-66	-66							
	626 Wireless Working (Benefits and Revenues)									24						
TOTAL		2,258	2,204	2,181	2,171	2,138	2,138	2,138	2,138	24						
		1,800	1,962	1,747	1,941	1,997	1,990	1,990	1,990	24	111	136				
Head of Financial Services																
Highways & Transportation	Environmental Improvements															
	MTP Variations															
	920 East of Sapley - Preliminary Costs														-15	
TOTAL		3		7											-15	
Corporate Services	Corporate Management															
	TOTAL	184	209	219	209	209	209	209	209							
Other Expenditure	Interest and borrowing costs															
	MTP Variations				-93	-93	-93	-93	-93							
	Interest				281	779	1,136	1,409	1,605							
	TOTAL	-337	-93	-119	188	686	1,043	1,316	1,512							
Other expenditure	Other expenditure															
	MTP Variations				722	722	722	722	722							
	Pension Fixed Sum				236	479	718	758	758							
	VAT Partial Exemption				3	6	6	6	6	182	182	34	53	34	96	
	Doubtful Debts Provision				-10	-20	-30	-40	-40							
	Variation in MRP				74	198	244	377	475							
	TOTAL	251	722	1,379	1,025	1,385	1,660	1,823	1,921	182	182	34	53	34	96	
Area based grant																
TOTAL		-95	-78		-78	-78	-78	-78	-78							





TOTAL		264	242	237	242	242	242	242	242							
BUDGET Controllable basis		REVENUE							NET CAPITAL							
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP			
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
<b>Business Analysis &amp; Project Management</b>																
<b>MTP Variations</b>																
891	Business Systems				402	402	402	402		225	159	220	195	195	195	195
900	Working Smarter				-4	-4	-28	-28		40	30	23				
893	VoIP Telephony for Leisure Centres				-21	-21	-21	-21			30					
<b>TOTAL</b>		<b>391</b>	<b>402</b>	<b>421</b>	<b>377</b>	<b>377</b>	<b>353</b>	<b>353</b>	<b>323</b>	<b>265</b>	<b>219</b>	<b>243</b>	<b>195</b>	<b>195</b>	<b>195</b>	<b>195</b>
<b>Head of IMD</b>																
<b>TOTAL</b>		<b>193</b>	<b>192</b>	<b>184</b>	<b>192</b>	<b>192</b>	<b>192</b>	<b>192</b>	<b>192</b>	<b>587</b>	<b>797</b>	<b>565</b>	<b>252</b>	<b>252</b>	<b>352</b>	<b>572</b>
		<b>2,120</b>	<b>2,103</b>	<b>2,124</b>	<b>1,930</b>	<b>1,913</b>	<b>1,954</b>	<b>1,919</b>	<b>1,889</b>							
<b>General Manager, Leisure Community Services</b>																
<b>Leisure Centres</b>																
<b>MTP Variations</b>																
857	St Neots LC Development				820	820	820	820	820	60					250	
858	Huntingdon LC Development				-149	-149	-149	-209	-209							
896	St Ivo LC - Football Improvements				-11	-11	-11	-11	-11		173					
922	St Ivo LC Redevelopment				-176	-427	-541	-563	-561	2,500	200	3,080				
861	Future maintenance				-42	-42	-42	-42	-42	676	-197	612	422	422	422	535
22	CCTV Improvements									10	15					
957	Reception Automation									60	60					
956	Replacement Fitness Equipment				20	-22	-22	-22	-22	400		77	275			
	Leisure Savings Target not yet identified				-1	78	55	40	46							
	Estimated need to rephase target				-25	-50	-50	-50	-50							
#	Leisure Savings				90	-190	-300	-400	-400							
	Overperformance				-200											
1000	Ramsey Development				-20	-40	-40	-40	-40			560				
1005	One Leisure - Reduced price increases				150	150	150	150	150							
<b>TOTAL</b>		<b>681</b>	<b>820</b>	<b>344</b>	<b>456</b>	<b>117</b>	<b>-130</b>	<b>-327</b>	<b>-319</b>	<b>3,706</b>	<b>251</b>	<b>4,329</b>	<b>697</b>	<b>422</b>	<b>672</b>	<b>535</b>
<b>Management units</b>																
<b>Leisure</b>																
<b>TOTAL</b>		<b>199</b>	<b>210</b>	<b>208</b>	<b>210</b>	<b>210</b>	<b>210</b>	<b>210</b>	<b>210</b>							
		<b>880</b>	<b>1,030</b>	<b>552</b>	<b>666</b>	<b>327</b>	<b>80</b>	<b>-117</b>	<b>-109</b>	<b>3,706</b>	<b>251</b>	<b>4,329</b>	<b>697</b>	<b>422</b>	<b>672</b>	<b>535</b>

**BUDGET Controllable basis**

**Non-Allocated Items**

		REVENUE								NET CAPITAL							
		Actual	Budget	Forecast	Budget	MTP				Budget	Forecast	Budget	MTP				
		2010	2011	2011	2012	2013	2014	2015	2016	2011	2011	2012	2013	2014	2015	2016	
		2011	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
<b>Non-Allocated</b>																	
	<b>Recharges to non-revenue accounts</b>																
	<b>MTP Variations</b>				-848	-848	-848	-848	-848								
	Revenue staff charged to capital									50	50	50	50	50	50		
	Rule change re Capital Overheads									-117							
	<b>TOTAL</b>		-848	-929	-848	-848	-848	-848	-848	-67	50	50	50	50	50		
	<b>Low End Risk Assumptions</b>																
	<b>MTP Variations</b>																
	Increase in pay award in 2013/14					196	198	198	201								
	Reduction in Formula Grant in 2013/14					92	92	92	92								
	Business Rates Growth						-86	-177	-272								
	Reduced New Homes Bonus (lower completions)					96	181	295	420								
	Formula Grant reduction due to New Homes Bonus				107	214	318	424	530								
	Provision for demographic growth					94	195	297	409								
	Countryside savings						-100	-100	-100								
	Community Grants (reduced saving)					100	100	100	100								
	<b>TOTAL</b>				107	792	897	1,129	1,379								
	<b>Other items</b>																
	<b>MTP Variations</b>				-563	-563	-563	-563	-563								
#	Reorganisation - Senior managers				-306	-470	-470	-470	-470								
#	Pay & allowances Review				-24	-330	-463	-621	-713								
1002	Business Continuity Review			10	10												
1001	Cover for Staff Side Representatives			25	50	50	50	25	25								
919	E-Marketplace				-25	-28	-28	-28	-28								
	Capital Inflation											97	133	256	249		
	Revenue Inflation				474	1,390	2,145	2,934	3,849								
	Spending Adjustments still to be identified				1	-500	-801	-1,339	-1,409								
	Schemes brought forward									1,200		1,500	500	500	500		
	Schemes carried forward									-1,256	-1,256	-500	-500	-500	-500		
	Roundings				-3	-1	-2	-1	-2								
	Savings to be identified for February				-82												
	<b>TOTAL</b>		-563	-10	-467	-452	-132	-63	689	-56	-1,256	1,000	97	133	256		
<b>TOTAL BUDGET</b>		<b>22,818</b>	<b>22,615</b>	<b>21,362</b>	<b>21,696</b>	<b>22,249</b>	<b>22,824</b>	<b>22,889</b>	<b>23,822</b>	<b>11,933</b>	<b>5,506</b>	<b>12,198</b>	<b>4,067</b>	<b>2,851</b>	<b>3,736</b>		

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### FORWARD PLAN OF KEY DECISIONS

**Prepared by**  
**Date of Publication:**  
**For Period:**

**Councillor J D Ablewhite**  
**10 November 2011**  
**1 December 2011 to 31 March 2012**

Membership of the Cabinet is as follows:-

Councillor J D Ablewhite	- Leader of the Council, with responsibility for Strategic Economic Development	3 Pettis Road St. Ives Huntingdon PE27 6SR  Tel: 01480 466941 E-mail: <a href="mailto:Jason.Ablewhite@huntingdonshire.gov.uk">Jason.Ablewhite@huntingdonshire.gov.uk</a>
55 Councillor N J Guyatt	- Deputy Leader of the Council with responsibility for Strategic Planning and Housing	6 Church Lane Stibbington Cambs PE8 6LP  Tel: 01780 782827 E-mail: <a href="mailto:Nick.Guyatt@huntingdonshire.gov.uk">Nick.Guyatt@huntingdonshire.gov.uk</a>
Councillor B S Chapman	- Executive Councillor for Organisational Development	6 Kipling Place St. Neots Huntingdon PE19 7RG  Tel: 01480 212540 E-mail: <a href="mailto:Barry.Chapman@huntingdonshire.gov.uk">Barry.Chapman@huntingdonshire.gov.uk</a>
Councillor J A Gray	- Executive Councillor for Resources	Shufflewick Cottage Station Row Tilbrook PE28 OJY  Tel: 01480 861941 E-mail: <a href="mailto:Jonathan.Gray@huntingdonshire.gov.uk">Jonathan.Gray@huntingdonshire.gov.uk</a>
Councillor D M Tysoe	- Executive Councillor for Environment	Grove Cottage Maltings Lane Ellington Huntingdon PE28 OAA  Tel: 01480 388310 E-mail: <a href="mailto:Darren.Tysoe@huntingdonshire.gov.uk">Darren.Tysoe@huntingdonshire.gov.uk</a>
Councillor T D Sanderson	- Executive Councillor for Healthy and Active Communities	29 Burmoor Close Stukeley Meadows Huntingdon PE29 6GE  Tel: 01480 412135 E-mail: <a href="mailto:Tom.Sanderson@huntingdonshire.gov.uk">Tom.Sanderson@huntingdonshire.gov.uk</a>

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Taylor, Senior Democratic Services Officer on 01480 388008 or E-mail: [Helen.Taylor@huntsdc.gov.uk](mailto:Helen.Taylor@huntsdc.gov.uk) not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Colin Meadowcroft  
Head of Legal and Democratic Services

Notes:- (i) Additions/significant changes from the previous Forward are annotated \*\*\*  
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/rdonlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
56 Council Tax Base***	Chairman of Corporate Governance and Section 151 Officer	5 Dec 2011	None.	Julia Barber, Head of Customer Services Tel No. 01480 388105 or email <a href="mailto:Julia.Barber@huntingdonshire.gov.uk">Julia.Barber@huntingdonshire.gov.uk</a>		J A Gray	All
Roll Forward of the Council's Core Strategy -Its Local Development Plan	Cabinet	8 Dec 2011	None.	Steve Ingram, Head of Planning Services Tel No 01480 388400 or email <a href="mailto:Steve.Ingram@huntingdonshire.gov.uk">Steve.Ingram@huntingdonshire.gov.uk</a>	Update.	N J Guyatt	Environmental Well-Being
Developer Contributions Supplementary Planning Document	Cabinet	8 Dec 2011	Local Infrastructure Framework	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email <a href="mailto:Paul.Bland@huntingdonshire.gov.uk">Paul.Bland@huntingdonshire.gov.uk</a>	Endorse as Council policy.	N J Guyatt	Environmental Well-Being
Waste Collection Policies	Cabinet	8 Dec 2011	None.	Eric Kendall, Head of Operations Tel No. 01480 388635 or email <a href="mailto:Eric.Kendall@huntingdonshire.gov.uk">Eric.Kendall@huntingdonshire.gov.uk</a>		D Tysoe	Environmental Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Great Fen Supplementary Planning Document	Cabinet	8 Dec 2011	Great Fen SPD	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388340 or email Paul.Bland@huntsdc.gov.uk	Endorse as Council policy (further details required)	N J Guyatt	Environmental Well-Being
RAF Brampton Urban Design Framework	Cabinet	8 Dec 2011	Agreed Urban Design Framework	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Adopt as Council Policy.	N J Guyatt	Environmental Well-Being
Draft MTP	Cabinet	8 Dec 2011	None.	Steve Couper, Head of Financial Services Tel No. 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk		J A Gray	Economic Well-Being
Oil Charging Schedule***	Cabinet	19 Jan 2012	Local Investment Framework Viability Reports	Steve Ingram, Head of Planning Services Tel No. 01480 388400 or email Steve.Ingram@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Budget and MTP***	Cabinet	16 Feb 2012	Draft MTP, Previous Year's budget report, Various Annexes	Steve Couper, Head of Financial Services Tel No. 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk	Overview and Scrutiny (Economic Well-Being). 2nd February 2012.	J A Gray	Overview and Scrutiny (Economic Well-Being)
Cambridgeshire Green Infrastructure Strategy	Cabinet	19 Jan 2012	Cambs County Council-Led Project	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388340 or email Paul.Bland@huntsdc.gov.uk	Endorse as Council Policy (subject to County Council progress).	N J Guyatt	Environmental Well-Being
Cambridgeshire Future Transport - Transport for Cambridgeshire	Cabinet	19 Jan 2012	None.	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Update on emerging options and recommendations.	N J Guyatt	Environmental Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Huntingdon West Master Plan	Cabinet	19 Jan 2012	Huntingdon West Action Plan	Paul Bland, Planning Service Manager (Policy) Tel No 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Voluntary Sector Support	Cabinet	19 Jan 2012	None.	Dan Smith, Community Health Manager Tel No 01480 388377 or email Dan.Smith@huntingdonshire.gov.uk		T D Sanderson	Social Well-Being
Location of the Call Centre	Cabinet	19 Jan 2012	Previous Cabinet Papers	Julia Barber, Head of Customer Services Tel No 01480 388105 or email Julia.Barber@huntingdonshire.gov.uk		J A Gray	Economic Well-Being
Planning for Sustainable Drainage Systems (SuDs)	Cabinet	19 Jan 2012	CCC SuDs Options Paper	Paul Bland, Planning Service Manager (Policy) Tel No 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Consider options.	N J Guyatt	Environmental Well-Being
Treasury Management Strategy and Prudential Indicators***	Cabinet	16 Feb 2012	Previous year's Strategy	Steve Couper, Head of Financial Services Tel No. 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk	Overview and Scrutiny (Economic Well-Being).  2nd February 2012.	J A Gray	Overview and Scrutiny (Economic Well-Being)
St. Neots Town Centre Urban Design Framework***	Cabinet	22 Mar 2012	Options Paper	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Approve for public consultation.	N J Guyatt	Environmental Well-Being

## OVERVIEW AND SCRUTINY PANELS

(ECONOMIC WELL-BEING)  
(ENVIRONMENTAL WELL-BEING)  
(SOCIAL WELL-BEING)

1<sup>st</sup> DECEMBER 2011  
5<sup>th</sup> DECEMBER 2011  
6<sup>th</sup> DECEMBER 2011

## WORK PLAN STUDIES (Report by the Head of Legal and Democratic Services)

### 1. INTRODUCTION

- 1.1 The purpose of this report is to allow Members of the Panel to review their programme of studies and to be informed of studies being undertaken by the other Overview and Scrutiny Panels.

### 2. STUDIES

- 2.1 The Council has a duty to improve the social, environmental and economic well-being of the District. This gives the Overview and Scrutiny Panels a wide remit to examine any issues that affect the District by conducting in-depth studies.
- 2.2 Studies are allocated according to the Overview and Scrutiny remits. Details of ongoing studies being undertaken by the two other Panels are set out in the attached Appendix.
- 2.3 Members are reminded that if they have a specific interest in any study area which is not being considered by their Panel there are opportunities for involvement in all the studies being undertaken.

### 3. RECOMMENDATION

- 3.1 The Panel is requested to note the progress of the studies selected.

## BACKGROUND DOCUMENTS

Minutes and Reports from previous meetings of the Overview and Scrutiny Panels.

**Contact Officers:** Miss H Ali, Democratic Services Officer  
01480 388006

Mrs A Jerrom, Member Development Officer  
01480 388009

Mrs C Bulman, Democratic Services Officer  
01480 388234

**ONGOING STUDIES**

<b>STUDY</b>	<b>OBJECTIVES</b>	<b>PANEL</b>	<b>STATUS</b>	<b>TYPE</b>
Gypsy & Traveller Welfare	To examine existing gypsy and traveller sites in the District with a view to informing any future Planning Policy on sites.	Social Well-Being	Report requested for submission to a future meeting. Following consultation with the Chairman, agreed that the study would proceed once Government guidance has been issued on future provision requirements.	To be determined.
Health Implications of the Night Time Economy	To follow up the previous study undertaken by the former Overview and Scrutiny (Service Support).	Social Well-Being	Report considered at Panel's November 2011 meeting. Owing to a lack of data available, agreed to monitor the situation via the Community Safety Partnership on an annual basis.	Whole Panel Study
Cambridgeshire Investment Plan Local	To review the implications of the Investment Plan upon local housing, to include the potential shortfalls in the delivery of affordable housing within the District, identify what housing is due to come forward and to include reference to the underlying links between housing and planning.	Social Well-Being	Report due to be presented to Panel in January 2012.	Whole Panel Study.



CCTV Provision within the District	To review the impact of the Council's proposal to cease the CCTV service with effect from April 2012.	Social Well-Being	Further report expected in January 2012.	Whole Panel Study.
Voluntary Sector	To seek alternative ways of supporting the Voluntary Sector from 2013/14 onwards and to assess the social value of the services that they provide within the District.	Social Well-Being	Working Group met on 9 <sup>th</sup> November with Executive Councillors for Healthy & Active Communities and Customer Services. Further meeting held on 23 <sup>rd</sup> November 2011.	Working Group
Tree Strategy	To form a strategy in conjunction with the Tree Officers for the retention and planting of trees.	Environmental Well-Being	Working Group met on 27 July 2011. Draft Tree Strategy circulated to officers for comment. Councillor Davies reported to September meeting and Strategy will be presented to the Panel in due course.	Working Group.
Land Use for Agricultural Purpose in the context of planning policies and its contribution to the local economy.	To review the lack of promotion and protection of land for this purpose.	Environmental Well-Being	Scoping report to be submitted to a future meeting.	To be determined.
Rural Transport	To review the provision of transportation in rural areas.	Environmental Well-Being	Transport for Cambridgeshire report received in July 2011. Comments conveyed to Cabinet. Final report expected shortly.	To be determined.

Review of Neighbourhood Forums in Huntingdonshire	To undertake a review of the Neighbourhood Forums in Huntingdonshire.	Social Well-Being	Working Group established. First meeting held on 23 <sup>rd</sup> November to pursue the study further.	Working Group
Housing Benefit Changes and the effect on Huntingdonshire.	To consider the emerging issue of homelessness arising as a result of changes to the Housing Benefit system.	Social Well-Being	Background report to be submitted to December Panel Meeting.	To be determined.
Maintenance of Water Courses	To receive a presentation on the maintenance arrangements in place for Water Courses within the District.	Environmental Well-Being	Presentation given to October meeting. SUDs report due in January 2012.	To be determined.
Waste Collection and Recycling Policies	To investigate the Council's waste collection and recycling policies.	Environmental Well-Being	Working Group met in October. Policies being prepared by Eric Kendall to be presented to the Working Group for comment prior to submission to the Panel.	To be determined.

#### FUTURE STUDIES

Design Principles for Future Developments	To be determined.	Environmental Well-Being	Working Group to be established in January 2012. Councillors Curtis, Godfrey, Harlock appointed.	To be determined.
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Panel Date	Decision	Action	Response	Date For Future Action
	<b><u>Customer Services</u></b>			
13/05/09	Quarterly performance reports to be circulated informally to the Panel twice per year and formally twice per year.	Latest report considered in July 2011.	Next report due February 2012.	02/02/12
10/02/11	Head of Customer Services to submit a report after a 12 month period reviewing the impact of the changes to Customer Services.	Report to be considered in June 2012.	Report due in June 2012.	06/12
07/07/11	Asked Executive Councillor for Resources and Customer Services to give further consideration to the actions which could be taken in the absence of any additional funding being made available from the Department of Work & Pensions in April 2012.		The District Council will receive £84k for 2012/13. This is a reduction compared to this year (£91k). This is expected to be used for extra assessment officers and for extra customer services staff. We will take people on temporary contracts.	
08/09/11	Asked the Head of Customer Services to submit a further report on the location of the Call Centre to a future meeting.	Report to be submitted to a future meeting.	Report due in January 2012.	05/01/12
	<b><u>Corporate Plan Working Group</u></b>			
18/05/11	Councillors D M Tysoe and S Greenall have been appointed to the Corporate Plan Working Group.	Quarterly performance reports to be submitted to all Overview and Scrutiny Panels.	Performance Management / Monitoring is currently under review.	05/12
06/10/11	Councillor T V Rogers appointed to replace Councillor D M Tysoe.			

Panel Date	Decision	Action	Response	Date For Future Action
02/11/11	<p><b><u>Scrutiny of Partnerships</u></b></p> <p>Following a review of the Strategic Partnership, the Overview &amp; Scrutiny Chairmen and Vice Chairman agreed that responsibilities should be divided as follows:-</p> <p>Social Well Being</p> <ul style="list-style-type: none"> <li>❖ Community Safety</li> <li>❖ Children &amp; Young People</li> <li>❖ Health &amp; Well-Being</li> </ul> <p>Environmental Well Being</p> <ul style="list-style-type: none"> <li>❖ Growth &amp; Infrastructure</li> </ul> <p>Economic Well Being</p> <ul style="list-style-type: none"> <li>❖ Local Enterprise Partnership</li> </ul>		<p>The Panel has already received two presentations on the Local Enterprise Partnership. A presentation on the Local Enterprise Zone was given to the Panel's November meeting.</p>	
13/01/11	<p><b><u>Leisure Centres</u></b></p> <p>Presentation received at January 2011 Panel meeting. Agreed to establish a working group with representatives of the Social Well-Being Panel.</p>	<p>Councillors J J Dutton, S Greenall, Mrs D Reynolds, Mr R Coxhead and Mr R Hall appointed to working group.</p>	<p>Interim report submitted to Cabinet meeting on 23<sup>rd</sup> June 2011. Executive Councillor for Organisational Development to review the Council's IT costs, including the basis upon which the IT network service is re-charged to users.</p>	
10/02/11	<p>Agreed to extend remit to review whether an increase in income might be made by charging non-residents of the District a higher rate to use the Council's Leisure Centres.</p>		<p>Meetings held on 3<sup>rd</sup> March, 28<sup>th</sup> April, 23<sup>rd</sup> June 1<sup>st</sup> September and 7<sup>th</sup> November 2011. Further meeting to be held on 8<sup>th</sup> December. Final report to be submitted to the Panel meeting in January 2011.</p>	
07/07/11	<p>Councillor M F Shellens reported that he had recently received admission figures which had been produced on a 12 month rolling average which he would make available for the review.</p>			

Panel Date	Decision	Action	Response	Date For Future Action
<p>14/04/11</p> <p>06/10/11</p>	<p><b><u>Huntingdon Multi-Storey Car Park</u></b></p> <p>Councillor M F Shellens and Mr R Hall reported on their investigations into the business case for the multi-storey car park in Huntingdon.</p> <p>Suggested that the Council should introduce a more detailed methodology for the assessment of the projects that it is considering, to include provision for social benefit and risk assessment. A report has been requested on terms for the methodology for this purpose.</p> <p>Agreed to request further details of forthcoming Council projects to establish whether it was necessary to conduct a more detailed review.</p>	<p>Report on Project Management submitted to October meeting.</p>	<p>Forthcoming projects over £2m have been identified as:-  Huntingdon Multi Storey Car Park – works expected to start in January 2012  Huntingdon Western Relief Road – works expected to start in April 2012  St Ivo Leisure Centre Development</p> <p>No further bids in MTP.</p>	
<p>10/6/10</p> <p>10/06/10</p>	<p><b><u>Visitor Development &amp; Town Centre Vibrancy</u></b></p> <p>Received a presentation by the Head of People, Performance &amp; Partnerships and the Sustainable Economic Development Manager.</p> <p>Requested a further report outlining the cost of the service and the benefits it brings to both the Council and the District.</p>	<p>Report to be submitted to a future meeting.</p>	<p>This study is currently on hold until circumstances change.</p>	<p>TBC</p>

Panel Date	Decision	Action	Response	Date For Future Action
07/07/11	<p><b><u>A14 Improvements</u></b></p> <p>Agreed that a representative of the Highways Agency should be invited to a future meeting to discuss their plans in the event of an interruption to traffic flow.</p> <p>Received an update on the steps that are being taken to pursue this matter with the Government. Panel to receive further updates on progress.</p>	Invitation sent to Highways Agency.	<p>Awaiting confirmation that a representative will attend.</p> <p>An update on the A14 Study has been circulated to Members. Information on the schemes which have been submitted by the County Council on short term measures for the A14 is not yet available.</p>	
07/07/11	<p><b><u>District Council Support Services</u></b></p> <p>Agreed to establish a Working Group to review the Document Centre and its costs to form a view on its efficiency and cost effectiveness.</p>		Councillors Bull, Greenall, Howe, Mackender-Lawrence, Rogers and Williams volunteered for the Group. Tour of Document Centre and first meeting arranged for 15 <sup>th</sup> December 2011.	
07/07/11	<p><b><u>Changes to Business Rates</u></b></p> <p>Requested further information with regard to the likely impact on the Council from the Government's Statement on Business Rates.</p>		Information to be made available when it was appropriate.	06/12
06/10/11	<p><b><u>Cambridgeshire Public Sector Asset Management Strategy</u></b></p> <p>Requested a report outlining the progress made on the Huntingdonshire projects in six months time.</p>		Further report / presentation to be submitted to a future meeting.	05/04/12

Panel Date	Decision	Action	Response	Date For Future Action
03/11/11	<p><b><u>Community Infrastructure Levy</u></b></p> <p>Informal Discussion held at the conclusion of the meeting. Agreed that Managing Director (CPP) would report back when it was appropriate.</p>		Report to be submitted to Panel's April meeting to provide an update on any progress with CIL and future governance and spending arrangements.	10/04/12

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